



THE AMERICAN SCIENTIFIC GLASSBLOWERS SOCIETY

12110 N. Pecos Street, Suite #220, Westminster, CO 80234 • (716) 353-8062 • Fax (866) 880-3216

BOD Meeting April 23, 2022

Online, Zoom

Table of Contents

[\(click on title to go directly to report\)](#)

Meeting Agenda	2
Minutes of the ASGS Board of Directors Meeting	3
Treasurers Report –FY 1/1/2022-3/31/2022, FY 1/1/2021-12/31/2021	4
Coordinators Report Symposium	10
New Business.....	11
Bylaws of the American Scientific Glassblowers Society	12

Meeting Agenda

I.	CALL TO ORDER – Ron Legge <ul style="list-style-type: none">• Robert Rules of Order• Review and approve the November Meeting Minutes	11:00 – 11:10 a.m. MST
II.	GROWTH <ul style="list-style-type: none">• Financials	11:10 – 11:20 p.m. MST
III.	COMMITTEE REPORTS/DIRECTOR REPORTS <ul style="list-style-type: none">• Formal requests should be made in advance or requested during the meeting to be added to new business.	11:20 – 11:50 p.m. MST
IV.	OLD BUSINESS <ul style="list-style-type: none">• Second Reading and Vote of the Bylaw Changes	11:50 – 12:20 p.m. MST
V.	NEW BUSINESS <ul style="list-style-type: none">• Fusion Advertising Requirements• Membership Type Requirements for Treasurer/Exec Committee• Recovering Symposium Films/Footage	12:20 – 1:00 p.m. MST
VI.	NEXT MEETING: July – Sarasota, FL	
VII.	ADJOURN	

Minutes of the ASGS Board of Directors Meeting

November 2021 Minutes to be provided by Secretary, Philip Legge.

Treasurers Report –FY 1/1/2022-3/31/2022, FY 1/1/2021-12/31/2021

This report reflects the financials from January 1, 2021, through December 31, 2021, and the current balance sheet and profit and loss as of March 31, 2022.

Balance Sheet Review:

Attached you will find a copy of the current Balance Sheet. Total assets are \$221,518.24 with the breakout as follows:

10000 Unrestricted Funds

10101 PayPal Account - \$3,035.84

10102 Checking- BOA- \$22,612.23

10200 Debit-BOA - \$4,155.99

10202 Petty Cash -\$0.00

10301 Saving- BOA- -9972 - \$191,295.08

American Scientific Glassblowers Society

Profit and Loss
January - March, 2022

	TOTAL
Income	
40000 National Office Receipts	
40105 Membership	31,935.00
40108 Promotional Discount-New Member	43.75
40110 Fusion-Single Issues	272.00
40115 Interest	18.87
40160 Shipping and Handling	14.25
Total 40000 National Office Receipts	32,283.87
41000 Symposia Receipts	
41100 Registration	2,040.00
41101 Member Workshop	1,320.00
41110 Seminars	
41114 Seminar 4	160.00
41116 Seminar 6	160.00
41117 Seminar 7	80.00
41118 Seminar 8	240.00
41119 Seminar 9	80.00
41120 Seminar 10	110.00
Total 41110 Seminars	830.00
41130 Exhibits	1,800.00
41135 Banquet	880.00
41150 Special Event	65.00
Total 41000 Symposia Receipts	6,935.00
42000 Fusion Receipts	
42135 Advertisers-Classified	30.00
42140 Advertisers-General	1,630.00
42145 Subscriptions-Fusion	577.20
Total 42000 Fusion Receipts	2,237.20
Unapplied Cash Payment Income	0.00
Total Income	\$41,456.07
GROSS PROFIT	\$41,456.07
Expenses	
60000 Symposia	
69000 Special Events	
69085 Entertainment	1,000.00
Total 69000 Special Events	1,000.00
Total 60000 Symposia	1,000.00

	TOTAL
70000 National Office	
72000 National Office Operations	
72045 Computer	1,500.00
72215 Postage	69.82
72230 Printing	512.80
72305 Service Contract	10,250.01
72315 Storage	345.60
72320 Supplies	44.78
72325 Telephone	128.00
Total 72000 National Office Operations	12,851.01
73000 Publications-Fusion	
73120 Fusion	8,417.00
73185 Methods & Materials	340.00
73215 Postage	1,448.00
Total 73000 Publications-Fusion	10,205.00
74000 Organizational Expense	
74005 Annual Report (990)	2,375.00
74110 Bank Service Charges	1,261.22
74190 Bookkeeping Service	166.16
74240 Proceedings	325.00
Total 74000 Organizational Expense	4,127.38
77000 Presidential Committees	
77050 Information Services	378.00
77205 Marketing	104.73
Total 77000 Presidential Committees	482.73
Total 70000 National Office	27,666.12
Uncategorized Expense	2,531.00
Total Expenses	\$31,197.12
NET OPERATING INCOME	\$10,258.95
NET INCOME	\$10,258.95

American Scientific Glassblowers Society

Balance Sheet

As of December 31, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
10000 Unrestricted Funds	
10101 PayPal Account	1,229.91
10102 Checking- BOA-	9,411.48
10200 Debit-BOA	3,978.47
10202 Petty Cash	0.00
10301 Saving- BOA- -9972	191,276.21
Total 10000 Unrestricted Funds	205,896.07
15000 Restricted Funds	
15070 Invesco Fund - M&T	0.00
Total 15000 Restricted Funds	0.00
Bank Clearing	0.00
Total Bank Accounts	\$205,896.07
Accounts Receivable	
12000 Accounts Receivable	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
14999 Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$205,896.07
TOTAL ASSETS	\$205,896.07
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity 06/01/99	0.00
39000 Cummulative Income/Loss	227,293.57
Net Income	-21,397.50
Total Equity	\$205,896.07
TOTAL LIABILITIES AND EQUITY	\$205,896.07

American Scientific Glassblowers Society

Profit and Loss
January - December 2021

	TOTAL
Income	
40000 National Office Receipts	
40105 Membership	34,015.00
40108 Promotional Discount-New Member	343.75
40110 Fusion-Single Issues	15.00
40115 Interest	98.00
40160 Shipping and Handling	3.00
Total 40000 National Office Receipts	34,474.75
41000 Symposia Receipts	
41130 Exhibits	5,540.00
Total 41000 Symposia Receipts	5,540.00
42000 Fusion Receipts	
42135 Advertisers-Classified	550.00
42140 Advertisers-General	10,076.00
42145 Subscriptions-Fusion	395.80
Total 42000 Fusion Receipts	11,021.80
Unapplied Cash Payment Income	0.00
Total Income	\$51,036.55
GROSS PROFIT	\$51,036.55
Expenses	
60000 Symposia	
69900 Miscellaneous	
69991 Miscellaneous	-1,500.00
Total 69900 Miscellaneous	-1,500.00
Total 60000 Symposia	-1,500.00
70000 National Office	
72000 National Office Operations	
72045 Computer	1,500.00
72095 Equipment Rental	1,004.01
72215 Postage	697.52
72230 Printing	8.80
72305 Service Contract	30,750.03
72315 Storage	950.40
72325 Telephone	580.85
72335 Refunds-Membership	175.00
Total 72000 National Office Operations	35,666.61
73000 Publications-Fusion	
73120 Fusion	26,963.84
73215 Postage	2,302.55
Total 73000 Publications-Fusion	29,266.39

American Scientific Glassblowers Society

Profit and Loss

January - December 2021

	TOTAL
74000 Organizational Expense	
74005 Annual Report (990)	1,500.00
74060 Delaware Agent	915.00
74110 Bank Service Charges	1,279.89
74170 Liability Insurance	4,570.00
74190 Bookkeeping Service	10.87
Total 74000 Organizational Expense	8,275.76
77000 Presidential Committees	
77050 Information Services	465.45
77180 Membership	259.84
Total 77000 Presidential Committees	725.29
Total 70000 National Office	73,934.05
Total Expenses	\$72,434.05
NET OPERATING INCOME	\$ -21,397.50
NET INCOME	\$ -21,397.50

Coordinators Report Symposium

Date: 4/18/2022

I have taken over from Bob Singer who has done a wonderful job as symposium coordinator. Phillip has this year's symposium well underway, and we are expecting a good turnout. This is a core event for the society, after the restructuring of how the symposiums are recorded in our books. Expecting breakeven on the cost is a great goal but should not overshadow the importance this event plays in keeping the membership strong. This the biggest event to keep members involved in the society.

We have signed the contract for Vancouver in 2023, there are many challenges for this symposium. Bob and I worked very hard to find a Chair for this symposium, lingering Covid reluctance, and a smaller membership is making it hard to fill these positions.

For Vancouver, Kevin Teaford has agreed to chair the symposium and I will co-chair. We will need to the BODs help in finding chairs for all the other positions for Vancouver. As suggested years ago it would be great if the section directors took on roles in the symposiums. Kevin is going to need help in finding symposium chairs.

For Vancouver we need chairs for Seminars, Papers, Posters, Technical Demos, Exhibitors, Artistic. It seems with Covid members are reluctant to commit, we have asked many in the CA and WA area for assistance and will do that again.

A motion will need to be passed to accept Kevin Teaford and Myself as Symposium Chairs for the Vancouver WA symposium June 5th – June 11, 2023.

We also need to look at symposiums for 2024 and beyond. We will need to address the cost of holding a symposium. Hotel rates have increased even prior to inflation, keeping major city's out of the running. We have looked at Nashville, Denver and many others that are too expensive forcing us to look at low-cost areas. It is increasingly harder to find sites that the society can afford. This needs to be addressed with the members, would they able to afford a higher priced hotel and what price is reasonable. I am looking forward to getting back together again.

Best Regards
Ron Bihler

New Business

Changing the requirements for advertising

- Currently, to my understanding, companies must advertise in Fusion to be able to advertise on our website. I'd like to ask if our Board would consider opening the website to a new way to bring in more advertisers that may want to post a classified ad online, yet may not want to have it published in Fusion. This would also help have ads put up at any time and advertisers could be less concerned about Fusion deadlines.

Opening qualification requirements for Treasurer position

- As you know, the Society has been without a Treasurer for more than a year. There has been mention that we could look to other membership classes for a Treasurer. I believe that as of now, only a regular member can be considered for the position. Kelley gave me an estimation of up to 150 new people that could fill the position if the requirements included any/other membership classes.

Symposium Recordings

- We have not received the video recordings from our last two Symposiums. There have been several miscommunications and the path to get everything straightened out is foggy. Technology isn't my strong point, and I'm unsure of who to ask and what to do as the first steps to resolving the issue. I'd like to make the BOD aware and see if we can agree on how to move forward and complete the projects.

Overall Ron, these points are meant to start a discussion, raise awareness and get feedback on these issues. I don't want to overwhelm our meeting with too much freestyle dialogue.

My intention is to see how people might feel about these lesser known bumps in our Society. I'd like to take action on these points according to the reactions and information our Board members may give.

Bylaws of the American Scientific Glassblowers Society
July, 2017

ARTICLE I – NAME

This Corporation shall be named The American Scientific Glassblowers Society (hereinafter referred to as the Society or the ASGS), a Corporation in the State of Delaware.

ARTICLE II - OBJECTS

The objects and purposes of this Society shall be the same as set out in the Certificate of Incorporation thereof.

ARTICLE III – MEMBERSHIP

Section 1 – Qualifications

- (a) Membership shall consist of Regular, Junior, Student, Retired, International, Artistic, Associate, and Lifetime classes as the Board of Directors shall determine. (June '01)
- (b) **Regular** membership may be granted to those persons who have for five consecutive years and currently gain the major portion of their income as a scientific glassblower. (June '89)
- (c) **Junior** membership may be granted to those persons who are actively engaged in the art of scientific glassblowing with less than five years' experience.
- (d) **Student** membership may be granted to those who are actively enrolled in an accredited Scientific Glassblowing curriculum such as the Salem Community College Program. Only two years of eligibility is allowed. (June '01)
- (e) **International** membership may be granted to those persons residing in areas not represented by the Board of Directors and are outside the continental United States and Canada. (November '99)

- (f) **Artistic** membership may be granted to those persons who actively participate in the art of Artistic glassworking. (June '09)
- (g) **Associate** membership may be granted to those persons who have a close association with, or interest in, the glassblowing field.
- (h) **Retired** membership may be granted upon application from any Regular Member who no longer receives the majority of their income from the art of scientific glassblowing, due to accident, illness, or retirement and has been a Regular Member in good standing for at least ten consecutive years. (November '09)
- (i) **Lifetime** membership: The Board of Directors may bestow Lifetime membership upon that person who has been an active member of the Society and who has performed outstanding service to the Society or has made significant contributions to the art of scientific glassblowing. No more than three Lifetime memberships may be bestowed in anyone-year. All nominations for Lifetime membership should include a biographical sketch outlining such service contributions.
- (j) The Board of Directors may, in the best interest of the Society, elect persons other than glassblowers to Regular membership in the Society. An appeal to elect a non-glassblower to Regular membership must be made by a regular member to the Board of Directors. To be a valid request, it must be accompanied with a vote of approval at two (2) consecutive Board of Directors meetings separated by at least (4) months. (November '87)
- (k) The Board of Directors can add or subtract membership classes with a bylaw change.

Section 2 – Requirements

- (a) An initiation fee, determined by the Board of Directors, plus dues for the current year may accompany each application for membership. This money shall be returned if the application is denied by the Membership Committee (payable in U.S. Dollars). (June '01)
- (b) No initiation fee will be required for Junior membership but, upon completion of five years of glassblowing experience, Junior members who choose to continue their membership with the ASGS must apply for Regular membership; such applications are to be accompanied by required initiation fees. (June '01)

Section 3 - Dues

- (a) Dues are due and payable on January 1. Membership shall be forfeited if dues are not paid by January 1.
- (b) The amounts paid for membership dues are voted on by members of the ASGS, who are eligible to vote, at the annual business meeting. (June '12)

Section 4 - Benefits

- (a) Each class of membership shall carry specified benefits:
 - 1. **Regular** membership carries benefits of being entitled to be a member of a chartered Section, voting privileges in the Section and the National, right to hold elective or appointive office, and receipt of all Society publications normally distributed to the membership.
 - 2. **Junior** membership carries the benefit of being entitled to be a member of a chartered Section, voting privileges in the Section and the National, and receipt of all Society publications normally distributed to the membership. After three years of Section membership as a Junior member, said member may serve as a Director or Alternate Director (and such election does not conflict with said bylaws) May 2016
 - 3. **Student** membership carries the benefit to be a member of a chartered Section and a member of the National. The dues shall be at a rate determined by the Board of Directors. Student Members will receive a one-year subscription to Fusion. Time enrolled as a Student Member is reduced from the 5 year eligibility as a Junior Member. (June '01)
 - 4. **International** membership carries the benefit of being entitled the right to hold an appointed office and receipt of all Society publications normally distributed to the membership, and to hold elected office in Associate Sections. (November '96)
 - 5. **Artistic** membership carries the benefit of being entitled to be a member of a chartered Section, right to hold appointed office, right to hold elected office in the Section with the exception of Section Director, Alternate Director and other National offices, and receipt of all Society publications normally distributed to the Membership. (June '09)

6. **Associate** membership carries the benefit of being entitled to be a member of a chartered Section, right to hold appointed office, right to hold elected office in the Section with the exception of Section Director, Alternate Director (see Article IV Sections a & b) and other National offices, and receipt of all Society publications normally distributed to the Membership. (June '89)

7. **Retired** members are entitled to all benefits of the class of membership to which they belonged at the time that they retired. (June '86)

8. **Lifetime** membership carries benefits of being entitled to be a member of a chartered Section, voting privileges in the Section and the National, right to hold appointed office, exempt from all dues, and receipt of all Society publications normally distributed to the membership

9. The Board of Directors has the right to add, subtract, or alter member benefits as it determines necessary.

Section 5 – Resignations

(a) Any member, upon relinquishing membership in the Society, either voluntarily or involuntarily, immediately forfeits all rights and claims to any interests or assets of the Society.

(b) Any person whose membership has lapsed or has resigned from the Society may rejoin by paying the current dues and verifying with the National Office that their membership classification hasn't changed. Otherwise, the initiation fee will be charged as with any new membership.

ARTICLE IV - BOARD OF DIRECTORS

(a) There shall be a Board of Directors composed of the President, President-elect, Secretary, Treasurer, one Director from each Section of the Society and one Director at Large chosen from the Exhibitor's Section. (June '02,'03)

- (b) The Director at Large must be a National member of the ASGS and an exhibitor at the annual ASGS Symposium for a minimum of 3 years. (June '02,'03)
- (c) The Board of Directors shall constitute the governing body of the Society and shall be vested with the full power and authority to put into effect the laws, resolutions and decisions of the Society. Upon a review from its Bylaw Committee and with a three fourth (3/4) majority vote at two consecutive Board of Directors meetings, (separated by at least 4 months) the Board of Directors may make alter or amend by laws not in conflict with the law for its own governance or that of the Society: delegate to any Executive Committee the full powers of the Board of Directors when the board is not in session: fill all offices for the unexpired term thereof, exercise general supervision over receipts and expenditures of the Society: appoint employees and other agents of the Society, define their duties, and define the duties of officers other than defined herein; fix compensation of employees and agents of the Society and do all other acts which it may deem to be in the best interest of the Society. (June '02)
- (d) The presence in person or by proxy of the majority of the Directors shall constitute a quorum at Board of Directors meetings and, except as otherwise provided, actions taken by the Board of Directors duly assembled shall be by majority vote of the Directors present in person or by proxy shall be valid for that one meeting
- (e) A special meeting of the Board of Directors may be called by the President or by agreement of a majority of the Board members.
1. Each Director must be notified by writing with the dated request at least one month in advance of any formal special meeting.
 2. In the event of a remote meeting, Directors or their alternates must respond with written notice of attendance. If in 10 days a quorum is not obtained, the motion must be withdrawn and the meeting is closed.
 3. Remote meetings can only cover one motion, and then that meeting is completed.
 4. Motions at a remote meeting can only be passed by a majority of the Board, not the majority of the quorum, and must have a written record (not voice) for votes.
- (f) No one member shall have more than one vote during any meeting of the Board of Directors.
- (g) Each Section shall elect an Alternate Director who may serve in place of the elected Sectional Director at Board Meetings. When necessary, the elected Sectional Director for a

given Section will assign a proxy to the elected Alternate Director of that Section, first. If the Alternate Director is unable to attend, the proxy may be assigned to any other Board member. In either case, the proxy shall carry full voting privileges. A nationally elected officer may assign a proxy at Board meetings only to another nationally elected officer. (November' 87)

ARTICLE V – OFFICERS

- (a) There shall be four officers: President, President-elect, Secretary and Treasurer.
- (b) Each candidate for election to a National Office shall have been a Regular member in good standing of the Society for at least three years immediately prior to nomination. A person who has been a Junior member in good standing for the three (3) consecutive years previous to requesting Regular membership status will be eligible to hold any elected office within the Society after being approved to the rank of Regular member.
- (c) The President and President-elect shall serve a term of office of one year only. The President-elect shall, having served that term of elected office, automatically succeed to the office of President and serve for a one-year term only. The President shall not be eligible for election to any national office for a period of one year after completion of the Presidential term.
- (d) The Secretary shall serve a term of two years and is eligible for election to two consecutive terms. The Secretary shall not, following two consecutive terms, be eligible for election to the same office for a period of two years.
- (e) The Treasurer shall be elected by a majority vote of the Board of Directors. If needed, the ASGS shall provide financial reimbursement to the Treasurer or the Treasurer's representative who attends the Board of Directors meetings. The transition of the Treasurer at the November Board of Directors meeting may require the ASGS to offer financial reimbursement to both the present Treasurer and the Treasurer-elect. The Treasurer should be a member in good standing for a period of three (3) years prior to shall have being elected. The Treasurer shall be elected yearly. The Board of Directors, by a majority vote, has the right to remove the Treasurer at any time. (May '02)
- f) The Assistant Treasurer shall be selected by the Treasurer. The Board of Directors must approve the selection with a majority vote. The Assistant Treasurer shall have no vote on

the Board of Directors and shall be provided no financial reimbursement to the Board of Directors meetings unless the Assistant Treasurer is representing the Treasurer. The Assistant Treasurer shall have been a Regular member in good standing for three (3) years. The Assistant Treasurer shall be selected (or reselected annually) by the Treasurer and the selection shall be approved by the Board of Directors. The Board of Directors shall have

the right to remove the Assistant Treasurer by a majority vote at any time. (May '02)

(g) The term of office of Sectional Directors shall be a maximum of four consecutive years, (A two-year term for two consecutive terms or one-year terms for four consecutive terms, etc.) They shall not, following four consecutive years, be eligible for election to the same office for a period of two years without the consent of the President.

(h) Each Officer and Sectional Director shall serve a full term of office or shall serve until a successor has been installed.

(i) The title of Emeritus may be granted to an officer for long and distinguished service to the Society. This title shall be assigned for life and shall be granted to only one officer at a time in each of the authorized Emeritus positions. The position may be filled only upon a resolution of the Board of Directors and ratified by the members present at the Annual Business Meeting of the Society. The Board of Directors will determine the minimum requirements of eligibility and privileges of each Emeritus position.

(j) In the event of an Officers death, resignation or the Board of Directors' determination by 2/3 vote that an officer's ability to perform the duties of that office have been adversely affected, the following succession shall take place:

1. Treasurer or Secretary - The President shall immediately appoint a successor. The

President will mail a notice of same to each member of the Board of Directors asking for approval. The receipt of a majority of the Board members' favorable responses confirms the appointee as Treasurer or Secretary for the time remaining in the term of office. If confirmation of the President's appointee is unsuccessful, the President must select another person and submit that appointee for confirmation.

2. President - The President-elect shall automatically assume the office of President, serving that which remains of the uncompleted term of the previous President, and the President-elect - The President shall, upon completion of a term, remain in office until a successor is elected through the regular election process.

3. The Executive Secretary, by parliamentary law, is an appointive position. Appointment is made by the President with concurrence of the President-elect and approved by a majority vote of the Board of Directors. The position is of non-voting status and shall be for two (2) years with the right of the Board of Directors to ask for a resignation with a two-thirds vote. Duties are as to be described under Duties of the Executive Secretary.

ARTICLE VI – COMMITTEES

- (a) The Executive Committee shall be a permanent standing committee of the Society and shall be composed of the President, President-elect, Secretary and Treasurer; and the Executive Secretary is an ex-officio member, without vote. This committee shall not have the power to overturn Board of Directors' intentions.
- (b) The Bylaws Committee shall be a permanent standing committee of the Society and shall be composed of no fewer than five (5) persons. When possible, this committee shall be composed of the immediate past President as Chair, the President and no more than seven (7) and no less than five (5) of all able Past Presidents. The President-elect will serve as Secretary of the Committee without vote.
- (c) The Nominating Committee shall be a permanent standing committee of the Society composed of the President acting as Chair, the President-elect, and the Sectional Directors.
- (d) The Membership Committee shall process the membership applications of potential members, verify the accuracy of the application, and advice the Board of Directors on issues of member classes, fees, dues, and other aspects of memberships
- (e) The Audit Committee shall be a permanent standing committee and shall be composed of no less than three qualified members of experience and integrity elected by the membership annually at the annual Business Meeting. The Audit Committee is charged with reviewing the Treasurer's report and recommending changes to any discrepancies found in the report. No existing Executive Committee member shall be eligible to serve on the Audit Committee. (Nov '04)
- (f) The President may appoint any other committees at any time.

ARTICLE VII – ELECTIONS

- (a) The Nominating Committee is charged with the responsibility of nominating only qualified members of experience and integrity who have actively participated in the work of the Society and are willing to work for its purposes.
- (b) The Nominating Committee will proceed with its duties in such a manner and at such a time that it is able to present a slate of one or more eligible nominees for each office on the ballot on or before the first day of January immediately preceding the date set for the elections. The Nominating Committee will deliver to the Secretary the names of the nominees and written agreements to serve if elected for communication to the membership.
- (c) Nomination for election may also be made by petition. Nominating positions must be signed by no fewer than fifteen voting members in good standing and must be accompanied by the name of the nominee and written agreement to serve if elected. These documents must be in the hands of the Secretary no later than the first day of February immediately preceding the date set for elections. (June '89)
- (d) The Secretary will submit the names of the nominees to the Elections Committee in good and sufficient time for the Elections Committee to perform its duties. The Secretary will retain for the Society record the written agreement to serve if elected of each nominee.
- (e) The Elections Committee, upon receipt of the nominations from the Secretary, shall form and mail a ballot to each member who is eligible to vote.
- (f) The Elections Committee shall provide each voter with one ballot and two envelopes. The smaller envelope shall be printed with the instructions for the balloting procedure that is to be followed. The larger envelope shall be pre-addressed to the Elections Committee. (June'86)
- (g) The Chair of the Election Committee, together with at least two of the other members of this Committee, shall open, validate and count all the ballots that are properly completed.
- (h) The candidate receiving the greatest number of votes shall be declared the winner. If said candidate cannot ascend to the office then that candidate receiving the

second highest number of votes shall succeed to that office by approval of a 2/3 vote of the Board of Directors.

(i) All duly elected officers shall be installed during the next Annual Business Meeting.

ARTICLE VIII – SECTIONS

(a) For the purpose of furthering the better interest of the Society and its members, the Board of Directors may, upon receiving formal application from at least twenty Regular members, create a Section of the Society.

(b) Each Section shall be self-governing to the extent that it does not conflict with the Charter and Bylaws of the Society.

(c) Each Section shall be represented in the Society by having one Sectional Director seated on the Board of Directors. Said Sectional Directors shall have been elected by eligible voting members of the Section represented at some time prior to the first day of June. It is recommended that a Director be elected by a mail ballot, but whatever method is chosen, must be elected by a majority of all members in good standing. If only one candidate is running for an office, the Secretary of the Section can be instructed to cast one vote for said candidate.

(d) In special instances, the Board of Directors of the Society may waive the minimum requirements for the formation of a Section. (November '91)

(e) The dues of any Section may not exceed the dues of the Society for the same period or part thereof without approval of the Board of Directors of the Society.

(f) The Sections will exercise all necessary precautions that any person not having voting privileges within the Society shall not have a vote within the Section elections that will have a direct or indirect bearing on the election of the members to sit on the Society Board of Directors, or to have a voice on Section or Society matters that will directly or indirectly bear upon Society policy. A member may, as a matter of choice, choose to pay dues in more than one section; however, that member must declare only one Section as the "Section of Record" for all voting purposes pertaining to National policy.

(g) A Director or Alternate Director will be eligible for reimbursement as long as the Section represented holds a valid charter that is recognized by the Board of Directors. Results from the Election Committee must be presented to the President. (July '10)

- (h) Associate Sections: Sections may be formed outside the United States and Canada. They will be known as Associate Sections without vote or travel reimbursement. (November '96)

ARTICLE IX – MEETINGS

- (a) There shall be such general meetings of the Society as the Board of Directors shall determine is necessary for the fulfillment of the purpose of the Society. At least two weeks written notice shall be given for such meetings.
- (b) The Society shall hold an Annual Meeting for the purpose of receiving reports of the officers of the Board of Directors and the Committees of the Society; for the installation of Officers and Sectional Directors: for setting of dues and for any other business that may arise.
- (c) A quorum for the general business meeting before the members of the Society shall consist of no less than 10% of the voting members. No proxies will be stipulated or accepted in lieu of attendance except that proxies may be stipulated in the case of members of the Board of Directors. (November '07)

ARTICLE X – FINANCE

- (a) For business purposes, the fiscal year shall begin on June 1 of each year.
- (b) An audit of the books of the Society shall be made at least once yearly and a report made at the Annual Meeting.

ARTICLE XI – PUBLICATIONS

FUSION shall be the name of the official Society publication.

ARTICLE XII – CONSTITUTIONAL

The rules contained in Robert's Rules of Order Revised shall govern the Society in all cases to which they are applicable and in which they are consistent with the Charter, Bylaws, Rules of Order or Standing Rules of the Society.