

National Office Report

Dear President Gary Coyne and Board of Directors,

The National Office is very busy at this time. Symposium registrations have come in very slowly this year. As of April 30, 2002 we have 93 Pre-registered members, 3 nonmembers pre-registered, 40 Exhibitors, 3 Exhibits only, 2-day passes and 31 guests registered for a total of 168 attendees. I have had several people say that because of the economy they are not able to attend this year and that their employers are not covering expenses.

I have been working very closely with Jim Hodgson and Amy Collins for the past 2 months on our financial records. Some areas that have been neglected due to more pressing issues are now getting our attention. I have recently had some serious problems with the Quick Books program. I am working with Gary on this issue however we have both found the tech support for Intuit (Quick Books) very poor. This has been an area of much frustration and has been very time consuming but Gary and I are working to resolve these problems.

We currently have 35 advertisers in "Fusion" with three new ads and one returning ad this quarter. We are having between 4 and 8 ads placed on our web page or e-mail list each issue. I have had great responses to this option. It needs to be noted that all ads should come through the National office before being placed on the web page or e-mail list. I will then contact Ricky Harrison who places the ads where they need to be.

Our Membership renewals have been coming in at their slowest rate since I have had the National Office. To this date I am still processing dues for this year. We currently have 579 members. We had 755 in the year 2000 and 669 in 2001. This is a drop in membership from the year 2000 of 176 members. I know that part of this is the economy however I believe we need to advertise more and get in contact with our old members (who have not renewed) and find out what is happening. I am willing to send letters to all of our lost members but I believe it will be most effective if our President or each members Director wrote the letters. I will need help from the President, Directors and our outreach committee but if we all work together I believe this can be accomplished and we can bring our society back to where it needs to be.

I will continue to watch for cost reductions without sacrificing the quality we all expect from our society. If there are any changes that I need to be aware of please advise me as soon as possible.

Respectfully Submitted,

Dawn Hodgkins
Office Manager

2-2