

## National Office Report to the ASGS Board of Directors

The National Office continues to operate smoothly and efficiently.

- Paper Financial reports are submitted on a monthly basis to Frank Meints, Jim Hodgson, David Daenzer and Ron Bihler
- Electronic Financial reports are submitted on a monthly basis to Ed Powell via Michael Palme for placement on the website.
- Miscellaneous reports (symposia, etc) are submitted as requested.
- An up-to-date roster is electronically submitted on a monthly basis to Gary Dobos, Gary Coyne and David Daenzer.
- Paper copies of Fusion related invoices are distributed to Dave Smart, Jim Hodgson and Ed Powell.
- Communication between the Board of Directors, Committee Chairs and the National Office has improved – thank you all for keeping us informed!

Special projects completed over the last six months include:

- Under the direction of Michael Palme, each member now has a unique user name and password for the Members Only section of the ASGS website. The membership roster on the website is also current.
- Outreach Chair, Mike Souza, created a letter to mail to 800 former members encouraging them re-instate their membership. The response was positive and Membership Chair, Gary Dobos, welcomed all returning members. We have also been working with him to create ads in various “glass-related” publications seeking new members.
- Membership records were moved from storage to the National Office allowing us immediate access to those records. This enables us to find historical information about a member or past member on a timely basis.

Financially, the Society continues to improve its cash position.

- Combined checking and investment balances increased by \$14,595.68 between 05/31/05 and 05/31/06.
- As of 05/31/06, we have received \$18,189.62 in restitution payments since the initial payment on 06/23/03.
- The AIM investment account has increased in market value this fiscal year by \$5,853.24.
- The investment CDs at BB&T continue to roll over every three months. As interest rates raise, Finance Chair, Mike Souza, may consider locking in higher rates and longer renewal terms.

Thank you for your confidence in us. You are truly a pleasure to serve.

Respectfully submitted by Amy Collins June 9, 2006

Bookkeeping Plus Professional Services, Inc.

American Scientific Glassblowers Society National Office Member