

National Office Report to the ASGS Board of Directors

Dear President and Members of the Board of Directors of the ASGS:

Financial Condition:

- The checking & savings account balances decreased by \$8,518.81 between 05/31/09 and 05/31/10.
- The combined investment account balances increased by \$20,367.13 between 05/31/09 and 05/31/10 due to the market value rebound of the AIM investments funds.
- The investment CDs at BB&T have a 7 month term and will expire 08/07/10. Our current interest rate is 0.1% compared to .7% for the term ending 01/07/10.
- The upcoming budget projects a \$16,325 deficit – even after reducing the National Office Management Contract by \$9,000 – but does not reflect a proposed increase in membership dues income.

Accomplishments/Special Projects:

- Feedback regarding the Constant Contact e-newsletter has been overwhelmingly positive. Although our initial intent was to send it quarterly, we have utilized this cost effective service on a monthly basis and, at times, more frequently. It's a great tool for communicating Society news to over 900 recipients.
- The new website looks great and gives the Society a fresh face for the public. We worked closely with the web designer to ensure the accuracy and functionality of each page.
- It has been a pleasure to assist the 2010 Symposium Committee with the preparation of the exhibitor packet, invitation, registration and program. I look forward to the remainder of the week – from registration set up to the awards banquet and all the moments in between.

Moving Forward:

- I would like to thank the Society for allowing me to serve as your National Office Manager for the past eight years. This contract has given me the opportunity to meet people in an industry that has intrigued me since I was a child in West Virginia. I recall visiting the local glass factories (Blenko & Pilgrim) and have continued to add your artistic pieces to my collection. I hope for a smooth transition from my location to the new ASGS National Office.

Respectfully submitted by Amy Collins

June 8, 2010

Bookkeeping Plus Professional Services, Inc.

American Scientific Glassblowers Society National Office Manager