

**Minutes of the Meeting of President  
Edwin Powell  
June 17, 2003  
Sheraton City Centre, Cleveland, OH.**

**Attendance**

<u>Officer/Section</u>	<u>Name</u>	<u>Present</u>
<b>President</b>	Edwin Powell	√
<b>President-elect</b>	Michael Souza	√
<b>Secretary</b>	Kenneth Owens	√
<b>Treasurer</b>	James Hodgson	√
<b>Canadian</b>	Mike Palme	√
<b>Delaware Valley</b>	Daryl Smith	√
<b>Exhibitors</b>	Daniel Wilt	√
<b>Great Lakes</b>	Michael Morris	√
<b>Midwest</b>	Steve Anderson	√
<b>Northeast</b>	David Wise	√
<b>Rocky Mountain</b>	Ron Bihler	√
<b>Pacific Northwest</b>	Victor Gallicchio	√
<b>So. California</b>	Rick Gerhart	√
<b>Southeastern</b>	Mark Wicker	√
<b>Southwestern</b>	Bob Singer	√

**Hudson-Mohawk#**  
**Metro-New York#**  
**New England#**  
**Niagra Frontier#**  
**Ohio Valley#**  
**San Francisco#**  
**Pitts. Tri State#**  
**Washington D.C.-Baltimore#**

**# = Inactive Section**

**Also Present were;**

**David Daenzer- Executive Secretary**

**Guests; Scott Bankroft, Allan Brown, LuAnn Cassaboom, Bill Curtis, Patrick Diflorio, Barry Lafler, and Steven Newcomb**

President Edwin Powell opened the meeting with a description of the role of a president in a parliamentary body as described in Robert's Rules of Order. The minutes of the November 2002 Board meeting were discussed and accepted with some amendment.

### **Motion: Minutes Powell**

Motion Resolution:

A Motion to accept the minutes of the 2002 November BoD meeting with the amended revision of the use of complete names of those mentioned in the minutes (pg 1-1-c).

Motion By: Michael S. Morris

Second: Michael Souza

Votes for Motion: Unanimous

### **Executive Reports**

#### **Treasurer**

Treasurer James Hodgson distributed financial statements and reviewed the salient points. He emphasized the need for the Society to meet operational expenses from membership revenues. His best projection for 2003 is that we will not meet these expenses at current membership levels and need to either increase membership or reduce services. Jim also noted that many budget items were atypical this year due to the move to an interim National Office.

#### **Executive Secretary**

The Executive Secretary David Daenzer presented his report. He highlighted the following points;

The benefits of changing our IRS status from a sec. 501(c)(6) to a sec. 501(c)(3) were described. A major advantage would be the ability to accept charitable contributions.

The court case against Dawn Hodgkins has been decided with a guilty verdict in two counts of felony embezzlement. These charges carry two prison sentences of six to eight months each, which have been suspended to two consecutive five year probations. The court ordered her to make full restitution of \$77,609.95. The first payment of \$650.00 was received a few days before the June meeting. Several questions were raised and discussed but full details from the court were not yet available.

Mr. Daenzer introduced the protocol for evaluating the perspective National Office Managers. Some pre-prepared questions were distributed to aid the Board in consistently covering key topics. Mr. Daenzer emphasized the Board was free to ask any questions they wanted.

The board then entertained presentations and questioned the representatives from; Prime Management Services, BookKeeping Plus, Bill Curtis, and IMI Association Executives.

Dave Daenzer summarized some of the other actions of the National Office Search Committee. The deliberation and decision process is described under new business.

### **President Elect**

Mike Souza described the collaborations with Ed Powell regarding the goals and objectives of the Society. These were classed in the broad categories of building membership, and preserving our legacy. Mike described the plans to fully utilize and expand our mailing lists. He also talked about efforts underway to electronically store past Fusions and Proceedings issues. An ad-hoc committee will start creating searchable abstracts for past Fusion issues. Ed Powell emphasized that the list of Goals and Objectives can serve as an avenue of continuity from president to president and suggested that the Board accept them as the goals of the Society.

### **Motion: Presidents Goals**

Motion Resolution:

To accept the Goals and Objectives for the Presidents Report for 2003 to 2004

Motion By: Michael Souza

Second: Ken Owens

Votes for motion: Unanimous

### **President's Report**

Edwin Powell commented on his warm reception at the various section meetings and commented about other marketing efforts he was able to participate in during his presidency. Ed distributed a list of new and foreign members attending the symposium and encouraged everyone to help make these individuals feel welcome.

### **Section Reports**

A few additional comments augmented the written section reports. These included discussion of the 2005 symposium and a thank you note from Allan Brown regarding his lifetime membership award.

### **Committee Reports**

All committee reports were discussed. Many were accepted with little or no comment. Those receiving notable discussion and their salient points are covered here.

Mike Morris described many of the plans of the audio - visual committee. The equipment to be used for the 2003 Symposium was described including the use of the new public address aka DJ system. The more distance goals of canned promotional footage for local area television promotions of the symposium and conversion of existing footage to Quick Time® files for use on the WEB site were also discussed. Realization of these goals will be dependant on funding.

Formal Notifications to amend various bylaws were made at the November 2002 Board meeting and were referred to the By-law Committee. Limited response was submitted to the Board. The consensus of the Board was to act on these notifications at the current meeting. The following motion resulted. This is the first of two required votes to change this bylaw.

### **Motion: Audit Committee**

Motion Resolution:

An Audit Committee shall be a permanent standing committee of the society composed of two members in good standing elected by the board to act as 'trustees' for a term of two years.

Motion By: Michael Souza

Second: Michael Palme

Votes for motion: unanimous

A discussion about the requirements to be junior and regular member followed. The existing wording may not effectively cover all individuals seeking regular membership. The Board failed to reach a consensus on these requirements and the notifications pertaining to membership requirements were sent back to the bylaw committee. A discussion of the bylaw requiring national membership for section membership also followed. Passionate arguments for both sides of this argument were expressed. The previous notification regarding this was withdrawn and replaced with a new Notification.

### **Notification to amend Article VIII Section h**

Currently reads:

“The Sections shall exercise all necessary precaution that any person who is not a member of the Society shall not be a member of the sections”

Replace with:

“Sections shall actively insure that non-members are encouraged to join the Society as National Members.”

**Motion By** Robert Singer

**Second By** Richard P Gerhart

Discussion of the actions of the computer committee, the glass facts page, and WEB site passwords followed.

A discussion of the lending library housed in the Education Committee ensued. The logistics of actually housing and lending out of print books followed. The ideal would be to hold copyrights of out of print books and lend copies of these. Rights to these copyrights will be pursued.

The finance committee suggested that a portion of the restitution money from the Dawn Hodgkins case should be placed in long term investments. This will be further pursued.

Marylin Brown expanded on the Editor's ongoing interactions with the National Office. She was impressed with the efforts and services of BookKeeping Plus. The Board acknowledged Marylin's efforts and the improved quality of Fusion.

Some discussion about the Publications Committee report followed with questions regarding contracts with our publisher. Jim Hodgson commented that the publishing costs for Fusion cited in the Publications' report were not complete and that there are other costs. The bottom line remains that revenue from Fusion basically covers its expenses. Some further discussion about shopping around for printing companies

followed with this recommendation being included into the committee chairs responsibilities.

The symposium coordinators report generated substantial discussion. Issues of shortened symposia or bi-annual events were debated. No firm resolutions were developed but a general consensus that cost was a prime limiting factor regarding attendance. The Symposium Coordinators Committee hopes to offer reasonably explicit alternatives to our current format at the next Board meeting.

### **There was no old business to discuss**

### **New Business**

Dan Wilt introduced and explained a motion to set the booth rates for the 2004 symposium.

### **Motion: Booth Rates 2004 Symposium**

Motion Resolution:

Motion to set the Booth rates for the 2004 Annual Symposium as follows:

Booths #1, #2, #3 Premium Booths	\$950.00
Booths #4-#28	\$825.00
Additional Booths #4-#28	\$625.00

Motion By: Daniel Wilt  
Second: Victor Galicchio  
Votes for motion: unanimous

The site for the 2005 symposium was also accepted by the Board.

### **Motion: 2005 Symposium**

Motion Resolution:

The Midwest Section of the ASGS will host the 2005 ASGS Symposium to be held at the Indian Lakes Resort and Spa in Bloomingdale, IL, June 28'th – July 3'rd. 2005. Joseph S Gregar has agreed to be the Symposium Chair.

Motion By: Steve Anderson  
Second: Daniel Wilt  
Votes for Motion: Unanimous

### **Motion: IRS Status**

Motion Resolution:

Motion to change our Internal Revenue status from Sec. 501(c)(6) to Sec. 501(c)(3).

Motion By: Michael Palme  
Second: Daryl Smith  
Votes for Motion: Unanimous

Dave Wise introduced the following motion. Dave Daenzer further explained the process for selecting the National Office Management Provider. Mike Souza made the point that the President could cast a vote to break a deadlock. President Powell reminded the Board of Robert Rules of Order limiting discussion.

### **Motion: National Office Management Provider**

Motion Resolution:

The American Scientific Glassblowers Society will award a one year contract for Management Services for the ASGS National Office through the following procedure:

**Part A:** (Establishing the list of proposals for consideration)

1 – The Board of Directors shall first entertain and vote on a motion to approve a list of proposals to be considered for selection.

**Part B:** (Selection of one proposal from the list under consideration)

1 – A 2/3 majority vote of the Board of Directors will be required to select a proposal.

2 – The Board of Directors will continue to take votes until the requirements in part B-1 is achieved.

3 – The Board of Directors will vote using secret paper ballots. Ballots will be totaled by the Executive Secretary and two Board Members appointed by the President.

4 – After each vote the proposal receiving the fewest number of votes will be eliminated from consideration unless there are only two proposals being voted.

5 – Before each vote, the Board will be allowed discussion on the proposals under consideration.

This discussion will take the standard form that allows each member one opportunity to speak to the issue unless asked by another member to respond to a question in which case the response is allowed. The response to a direct question does not prevent a member from using his/her one opportunity to speak to the issue

Motion By: David P Wise

Second: Daryl Smith

Votes for Motion: Unanimous

Dan Wilt introduced the following motion.

### **Motion: National Office Management Provider**

Motion Resolution:

The Board of Directors shall consider the following proposal for selection to award a one year contract for management Services for the A.S.G.S. National Office.

Book Keeping Plus. Professional Services, inc.

William & Donna Curtis

IMI Association Executives

Prime Management Services

Motion By: Daniel Wilt

Second: Victor Gallicchio

Votes for Motion: Unanimous

David Daenzer presented a summary sheet comparing the costs of the four proposed service providers and fielded questions. Several Board members expressed opinions and the first vote reduced the applicants to IMI Association Executives and BookKeeping Plus. Further discussion followed and a second vote awarded the contract to BookKeeping Plus.

A discussion about adding names to the Memorial Scroll followed. Dave Daenzer stated that submissions should be presented to Doni Hatz, Chair of the Awards Committee.

Discussion to increase the salary of the Editor, Marylin Brown, followed. Details of the salary increase were not clear at this point and the motion was tabled.

### **Motion: Adjournment**

Motion Resolution:

Motion to adjourn the meeting of President Powell, June 17, 2003 Cleveland OH.

Motion By: Bob Singer

Second: Ron Bihler

Votes for Motion: Unanimous

President Powell thanked the Board and closed the meeting at approximately  
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Respectfully Submitted  
Kenneth E Owens  
National Secretary