

International Scientific Glassblowers Exposition



Corning NY, USA
June 27 - 30th 2012

Committee Chairs

Symposium Chair:	Mike Souza	mjsouza@princeton.edu	609-258-3915
Symposium Co-Chair :	Sally Prasch	praschsally@yahoo.com	315-443-3665
Symposium Coordinator	Scott Bankroff	bankroff@chemistry.msu.edu	517-355-9715 X379
Exhibits Chair:	Dan Wilt	dan@wiltindustries.com	518-548-4961
Finance Chair:	Bonnie Clark	bacnjdw@aol.com	973-953-4206
Seminars Chair:	Daryl Smith	daryl.smith@yale.edu	203-432-3919
Technical Papers:	Patrick DeFlorio	pdeflorio@comcast.net	978-369-7545
Technical Posters:	Angela Gatesy	agatesy@uvm.edu	802-656-0267
Technical Workshops:	Kiva Ford	kivaglass@gmail.com	908-752-1456
Artistic Workshops:	Sally Prasch	sprasch@syr.edu	315-443-3665
Junior Seminars:	Joe Gregar	jgregar@anl.gov	630-252-3550
Allan Brown Seminar:	Jack Korfhage	jackkorfhage@att.net	225-933-2614
Charity Auction:	Katherine Cheetham	cyn10@dca.net	856-858-3605



THE AMERICAN SCIENTIFIC GLASSBLOWERS SOCIETY

P.O.Box 453 • Machias, NY 14101 • (716) 353-8062 • Fax (716) 353-42

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The American Scientific Glassblowers Society

P.O. Box 778 Madison, NC 27025 (336) 427-2406 Fax (336) 427-2496

natl-office@asgs-glass.org

To: President Sexton
From: Mike Souza
CC: Board of Directors
Date: 6/6/2011
Re: 2012 ISGE Chair Report

I am pleased to report the International Scientific Glassblowers Exposition for 2012 is off to a good start. The Committee Chairs are filled and the following items are already in place:

- Exhibitor Packets are together and booth contracts are ready for presentation.
- We have created a Finance Chair to begin a new Standing Committee for Symposium. Bonnie Clark, our Finance Chair will act as a Comptroller. She will be responsible towards providing the board timely financial reporting.
- We have been working on logo's for promotional activities: **Banners and booth display for this year's Symposium will be sponsored by North Jersey Diamond.** We will also use these items for the BSSG Symposium and for the International Framework Conference in Salem.
- **M&M Glassblowers is donating \$1,000** towards promoting the Symposium: This will help cover the cost of promotional items such as mugs and mouse pads with our logo for our booth and promotional postcards for exhibitors to use as product stuffers.
- We have selected **Homes for Our Troops** as our charity. Their mission is to build specially adapted homes for severely disabled veterans. They carry a 4 star rating from Forbes Charity Navigator and have been given an A Grade by the American Institute of Philanthropy.
- We are showcasing the event as the **ISGE** sponsored by the ASGS. Ron Legge will liaison with the BSSG and Adolph Gunther will be our liaison with the German Society
- Dan Wilt has volunteered to act as receiver for International Exhibitors. So they may ship to his place of business ahead of time and he will then bring their materials to the hotel.

- We have verbal commitments from 3 new vendors who we expect will exhibit for the first time: Louwers/Happert, Q Glass and Duro-Lab.
- Our Seminar Program will feature Mike Wheeler's Vacuum Seminar and Professor Matthew Hall, Director of the Glass Sciences at Alfred University.
- At our booth this year and through FUSION ads, we will be giving away mugs and mousepads with the ISGE logo to anyone who will submit their name for a presentation at the Symposium
- Co-Chair Sally Prsch was indispensable as my Exhibitor's Chair during my first Symposium at Princeton. She has been a driving force for our Section and has strong contacts with the Corning Museum of Glass. Sally will also direct our Artistic Workshops.
- We will be gathering photos detailing our workshop set-ups to put together a viable "Fire Permit Proposal Packet" to submit to the Fire Marshals for this and future events.
- We have worked out logistics for the Workshop Set-ups. Dennis Brieing will take the Jr Workshop crate and Dave Surdham will take the Allan Brown crate. They will store it temporarily till Dan Wilt makes a scheduled stop in the area. Dan will transport both crates to his shop and will bring them to the Symposium.
- We expect to debut on the ASGS website in July and will continuously update our program as things occur.
- It is our goal to assemble and mail out Symposium Packets by January 2012.

Finally, I will be working closely with our Symposium Coordinator Scott Bankroff, towards the creation of an up to date Symposium Guidebook. It will detail each committee's responsibility and establish clear timelines and guidelines for future Symposia.



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Symposium Coordinator Report

Memphis, Nashville, Reno, Santa Fe, Birmingham, Las Vegas, Indianapolis, Orlando, Mobile, Dayton, Cleveland, Cincinnati, Atlanta.

These are all great cities. Plus, they are just a small handful of the cities that have contacted the ASGS wanting to host our annual Symposium. The Convention Visitors Bureau, (CVB) from each of these cities has expressed interest in having our group visit them.

The difficulty the ASGS has is not finding a suitable site for the Symposium. What we have is a difficulty in finding a member who will step up and chair or co chair this annual event. As has been written here before, there are many members who have experience in running and working a Symposium who are able and willing to help. What we need is that one exceptional member who will chair the event. It's not that hard to do considering the wealth of knowledge that is on tap and ready for the asking.

While at this years Symposium in Alexandria, make sure to take a moment to thank Symposium Chair, Don Woodyard and the committees for their time and effort.

The 2012 Symposium in Corning is taking shape. Thank you Mike Souza.

Who wants to see their name as the chair for 2013? Think about it.

Sincerely,

ASGS Symposium Coordinator

Scott Bankroff

Conflict of Interest Policy

The American Scientific Glassblowers Society

Article I PURPOSE

The purpose of the Conflict of Interest Policy is to protect the ASGS interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the ASGS. This policy is intended to supplement but not replace any applicable state laws governing conflicts of interest applicable to nonprofit and charitable corporations.

Article II DEFINITIONS

1. **Interested Person.** Any director, elected officer, member of the executive committee, or member of a committee with board delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.
2. **Financial Interest.** A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:
 - a. an ownership or investment interest in any entity with which the ASGS has a transaction or arrangement, or
 - b. a compensation arrangement with the ASGS or with any entity or individual with which the ASGS has a transaction or arrangement, or
 - c. a potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the ASGS is negotiating a transaction or arrangement.
3. Compensation includes direct and indirect remuneration as well as gifts or favors that are not substantial in nature. A financial interest is not necessarily a conflict of interest. Under Article III, Section two (2), a person who has a financial interest may have a conflict of interest only if the appropriate board or committee decides that a conflict of interest exists.

Article III PROCEDURES

1. **Duty to Disclose.** In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the directors and members of committees with governing board delegated powers considering the proposed transaction or arrangement.
2. **Determining Whether a Conflict of Interest Exists.** After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the board or committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining board or committee members shall decide if a conflict of interest exists.
3. **Procedures for Addressing the Conflict of Interest**
 - a. An interested person may make a presentation at the governing board or committee meeting, but after the presentation, he/she shall leave

the meeting during the discussion of, and the vote on, the transaction or arrangement that results in the conflict of interest.

- b. The chairperson of the governing board or committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
 - c. After exercising due diligence, the board or committee shall determine whether the ASGS can obtain a more advantageous transaction or arrangement with reasonable efforts from a person or entity that would not give rise to a conflict of interest.
 - d. If a more advantageous transaction or arrangement is not reasonably attainable under circumstances that would not give rise to a conflict of interest, the board or committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the ASGS best interest and for its own benefit and whether it is fair and reasonable to the ASGS and shall make its decision as to whether to enter into the transaction or arrangement in conformity with such determination.
4. Violations of the Conflicts of Interest Policy
- a. If the board or committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.
 - b. If, after hearing the response of the member and making such further investigation as may be warranted in the circumstances, the board or committee determines that the member has in fact failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

Article IV RECORDS OF PROCEEDINGS

1. The minutes of the board and all committee with board-delegated powers shall contain:
 - a. the names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the board's or committee's decision as to whether a conflict of interest in fact existed; and
 - b. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection therewith.

Article V COMPENSATION

1. A voting member of the board of directors who receives compensation, directly or indirectly, from the ASGS for services is precluded from voting on matters pertaining to that member's compensation.
2. A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the ASGS

for services is precluded from voting on matters pertaining to that member's compensation.

Article VI
ANNUAL STATEMENTS

1. Each director, principal officer and member of a committee with board delegated powers shall annually sign a statement which affirms that such person:
 - a. has received a copy of the conflicts of interest policy,
 - b. has read and understands the policy,
 - c. has agreed to comply with the policy, and
 - d. understands the ASGS is non profit organization and that in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

Article VII
PERIODIC REVIEWS

1. To ensure the ASGS operates in a manner consistent with non profit purposes and that it does not engage in activities that could jeopardize its status as an organization exempt from federal income tax, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:
 - a. Whether compensation arrangements and benefits are reasonable, based on competent survey information, and the result of arms length bargaining.
 - b. Whether partnerships, joint ventures arrangements, and arrangements with management service organizations conform to written policies, are properly recorded, reflect reasonable payments for goods and services, further the ASGS non profit purposes and do not result in inurement, or impermissible private benefit.

Article VIII
USE OF OUTSIDE EXPERTS

In conducting the periodic reviews as provided for in Article VII, the ASGS may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the board of its responsibility for ensuring periodic reviews are conducted.

Conflict of Interest Policy

The American Scientific Glassblowers Society

I have read and understand the Conflict of Interest Policy of the ASGS.

Signature: _____

Print Name: _____

Date: _____



American Scientific Glassblowers Society Travel Reimbursement Request

ASGS Event: _____ Location: _____

Expense Date	Start Location	Expense Category	TOTAL COST
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		Air Fare	\$ _____
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		Personal Vehicle (see below)	\$ _____
--	--	---------------------------------	----------

Personal Vehicle Mileage Calculator

FROM (Location): _____ TO (Location): _____
 RT MILES: _____ x \$.51/mile = \$ _____ (Round Trip)

	Hotel: _____ Cost/Night: \$ _____ x _____ (Nights) \$ _____
--	--

	Transportation: _____ Cost: \$ _____ x _____ (Ways) \$ _____
--	---

	Other Expense: _____ \$ _____
--	-------------------------------

	Other Expense: _____ \$ _____
--	-------------------------------

Is this a budgeted or board approved expense?
 Yes, Account Number: _____

 No, Who Approved: _____
 Account Number: _____

Total Travel Expenses	\$ _____
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Less Section Reimbursement	\$ _____
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Net Reimbursement Requested	\$ _____
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*I have attached or supplied receipts regarding this request for reimbursement.
 To the best of my knowledge this request complies with ASGS guidelines.*

Requestor's Signature: _____ Date Submitted: _____

Please make check payable to: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Treasurer Signature: _____ Check #: _____ Date Issued: _____

**Minutes of the A.S.G.S. Annual Membership Meeting
July 10, 2010
San Antonio, Texas**

Page 1

Presiding Officer: Gene Nelson

At 9:14 A.M., July 10, 2010, Presiding Officer Gene Nelson asks Secretary Daniel Wilt to confirm a quorum. Secretary Daniel Wilt confirms a quorum with 45 members in attendance.

The Minutes of the previous Annual Business meeting were reviewed. Mike Morris asks that a correction be made to show that the previous Annual Business meeting began at 1:04 P.M., not 1:04 A.M.

Minutes

Motion #100300610: *To accept the Minutes of the July, 2010 Annual Membership Meeting as corrected.*

Motion by: Mike Morris

Second by: Kathryn Cheetham

Motion Passed Unanimous

Treasurer's Report: A.S.G.S. Treasurer Victor Mathews reports on the A.S.G.S. financials as of July 2010. Vic gives an overview of the costs per member versus income from dues. *Fusion* and Symposium are separate entities and should be "self supporting." Vic points out that we have to increase dues or decrease costs, or both. Mike Souza comments that the settlement funds from the embezzlement went directly into the A.S.G.S. investments and this past year the investment funds did pretty good. Patrick DeFlorio comments on the trend of income from advertisers has dropped from \$21,000.00 to \$12,000.00. President Gene Nelson adds that this is a problem, but the Board of Directors' expense has gone from \$2,000.00 in 2000 to just over \$700.00 this year. The Board of Directors are trimming expenses every way they can. Sections are paying part of the cost to send their Director to the November Board of Directors meeting.

New Business: President Gene Nelson reports that the contract for the National Office with Bookkeeping Plus has not been renewed. This contract ends on August 1st. The Board of Directors has accepted a contract for the National Office from PGO. The cost to run the National Office with Bookkeeping Plus was \$34,800.00 and the new contract with PGO is \$25,000.00. This is another cost-saving measure by the Board of Directors.

Dave Daenzer asks "How does this translate into cost per member?" Victor Mathews says that you have to add other expenses to come up with a cost per member to run the National Office. Frank Meints asks about the costs associated with moving the National Office. President Gene Nelson says that Bob Ponton from PGO will move the office. He will go there and pick up all supplies, files and anything associated with the A.S.G.S. and move it all to the new National Office location at a cost per mile which has not been determined yet. President Gene Nelson adds that PGO has Lynn Ponton who will be working with Bob running the National Office. Lynn has a degree in Accounting and Computer Science. Dave Daenzer asks if Bob Ponton is Bonded. Gene Nelson reports that this subject has been discussed and he will be Bonded. Mike Palme adds that Bob Ponton, who is a member of the Society, will have no voting privileges but will continue to be a member of the Society.

Dave Daenzer asks if there are any provisions for opting out of the contract. Gene Nelson reports that the contract is still being work on. It is not complete yet. There will most likely be a cancellation policy in the contract.

Patrick DeFlorio explained the process of picking a new National Office and the implementation of the "Scope of Services".

Bob Singer mentions that the Society is still short of income from dues to cover expenses. Bob asks "when was the last time we had a dues increase?" Victor Mathews reports that the last dues increase was in 1995.

Mike Souza comments that even with the savings we have talked about, we still should increase dues twenty percent.

Victor Mathews suggests dues to increase to \$100.00 per member based on the current number of members. President Gene Nelson suggests that the dues to increase as follows: \$125.00 for International members because of added expenses of mailings, \$100.00 for Regular members, Junior membership to increase to \$75.00, Student membership to be \$30.00, and Retired membership to be \$50.00. This is a recommendation from the Board of Directors. Gary Farlow asked about Corporate membership. Gene reports that the Board of Director decided to leave this class of membership alone. Gary Farlow suggests that Corporate membership should be increased also.

Joe Gregar asks if a dues increase has to be done by a mail ballot. President Gene Nelson reports that a dues increase is voted on at the Annual Business Meeting.

Mike Renalter suggests that donations should be solicited on the renewal form.

Dues Increase

Motion Resolution: Motion # 100300611 *Motion to raise A.S.G.S. Membership dues as follows: International Membership \$125.00, Regular Membership \$100.00, Junior Membership \$75.00, Student Membership \$30.00, and Retired Membership \$50.00 as suggested by the Board of Directors.*

Motion by: Marvin Molodow

Second by: Mike Souza

Motion passed: Unanimous

Audit Committee

Motion Resolution: Motion # 100300612 *Motion to accept Neil Korfhage as Chair of the Audit Committee and Richard Bock, John Squeo, and Dave Daenzer as members of the Audit Committee.*

Motion by: Mike Morris

Second by: Mike Palme

Motion passed: Unanimous

Ed Powell spoke about the A.S.G.S. website. "Web Sketching" this is a major marketing improvement. You can join or renew membership on-line. On the 1st of August this will be up and running and there are many new resources available. Scott Bankroff asks if the old site will be gone. Ed Powell reports that the old site will still be there. Ed also reports that as of last November our news letter through Constant Contact is up.

Non-conflict of Interest

Motion Resolution: Motion # 100300613 *To publish the new Non-conflict of Interest policy in Fusion.*

Motion by: Mike Souza

Second by: Richard Ponton

Motion passed: Unanimous

Motion to adjourn

Motion Resolution: Motion # 100300614 *To adjourn this Annual Business meeting.*

Motion by: Bob Singer

Second by: Doni Hatz

*Respectfully submitted,
Daniel Wilt, A.S.G.S. Secretary*

**Bylaws of the
American Scientific Glassblowers Society
October 26, 2010**

ARTICLE I - NAME

This Corporation shall be named The American Scientific Glassblowers Society (hereinafter referred to as the Society or the ASGS), a Corporation in the State of Delaware.

ARTICLE II - OBJECTS

The objects and purposes of this Society shall be the same as set out in the Certificate of Incorporation thereof.

ARTICLE III - MEMBERSHIP

Section 1 - Qualifications

- (a) Membership shall consist of Regular, Junior, Associate, Retired, Student, Artistic, Lifetime and International classes as the Board of Directors shall determine. (June '01)**
- (b) Regular membership may be granted to those persons who have for five consecutive years and currently gain the major portion of their income as a scientific glassblower. (June '89)**
- (c) Junior membership may be granted to those persons who are actively engaged in the art of scientific glassblowing with less than five years experience.**
- (d) Associate membership may be granted to those persons who have a close association with, or interest in, the glassblowing field.**
- (e) Retired Membership may be granted upon application from any Regular Member who no longer receives the majority of their income from the art of scientific glassblowing, due to accident, illness, or retirement and has been a Regular Member in good standing for at least ten consecutive years. (November 09)**
- (f) Lifetime membership: The Board of Directors may bestow Lifetime membership upon that person who has been an active member of the Society and who has performed outstanding service to the Society or has made significant contributions to the art of scientific glassblowing. No more than three Lifetime memberships may be bestowed in anyone-year. All nominations for Lifetime membership should include a biographical sketch outlining such service contributions.**
- (g) The Board of Directors may, in the best interest of the Society, elect persons other than glassblowers to Regular membership in the Society. An appeal to elect a non-glassblower to Regular membership must be made by a regular member to the Board of Directors. To be a valid request, it must be accompanied with a vote of approval at two (2) consecutive Board of Directors meetings separated by at least (4) months. (November '87)**
- (h) International membership may be granted to those persons residing in areas not represented by the Board of Directors and are outside the continental United States and Canada. (November '99)**

- (i) Student membership may be granted to those who are actively enrolled in an accredited Scientific Glassblowing curriculum such as the Salem Community College Program. Only two years of eligibility is allowed. (June '01)
- (j) Artistic Membership may be granted to those persons who actively participate in the art of Artistic glassworking. (June 09)
- (k) The Board of Directors can add or subtract membership classes with a bylaw change.

Section 2 - Requirements

- (a) An initiation fee, determined by the Board of Directors, plus dues for the current year may accompany each application for membership. This money shall be returned if the application is denied by the Membership Committee (payable in U.S. Dollars). (June '01)
- (b) No initiation fee will be required for Junior membership but, upon completion of five years of glassblowing experience, Junior members who choose to continue their membership with the ASGS must apply for Regular membership; such applications are to be accompanied by required initiation fees. (June '01)

Section 3 - Dues

- (a) Dues are due and payable on January 1. Membership shall be forfeited if dues are not paid by January 1
- (b) The dues notice may be mailed with the ballot for the election of national officers.
- (c) The amounts paid for membership dues are voted on by members of the ASGS (who are eligible to vote).

Section 4 - Benefits

- (a) Each class of membership shall carry specified benefits:
 - 1 **Regular** membership carries benefits of being entitled to be a member of a chartered Section, voting privileges in the Section and the National, right to hold elective or appointive office, and receipt of all Society publications normally distributed to the membership.
 - 2. **Junior** membership carries the benefit of being entitled to be a member of a chartered Section, voting privileges in the Section and the National, and receipt of all Society publications normally distributed to the membership.
 - 3. **Associate or Artistic** membership carries the benefit of being entitled to be a member of a chartered Section, right to hold appointed office, right to hold elected office in the Section with the exception of Section Director, Alternate Director and other National offices, and receipt of all Society publications normally distributed to the membership. (June '89) (June 09 Artistic)
 - 4. **Lifetime** membership carries benefits of being entitled to be a member of a chartered Section, voting privileges in the Section and the National, right to hold appointed office, exempt from all dues, and receipt of all Society publications normally distributed to the membership.

5. **Retired members are entitled to all benefits of the class of membership to which they belonged at the time that they retired. (' 86)**
6. **International membership carries the benefit of being entitled the right to hold an appointive office and receipt of all Society publications normally distributed to the membership, and to hold elected office in Associate Sections. (1112/96)**
7. **Student membership carries the benefit to be a member of a chartered Section and a member of the National. The dues shall be at a rate determined by the Board of Directors. Student Members will receive a one-year subscription to Fusion. Time enrolled as a Student Member is reduced from the 5 year eligibility as a Junior Member. (June '01)**
8. **The Board of Directors has the right to add, subtract, or alter member benefits as it determines necessary**

Section 5 - Resignations

- (a) **Any member, upon relinquishing membership in the Society, either voluntarily or involuntarily, immediately forfeits all rights and claims to any interests or assets of the Society.**
- (b) **Any person whose membership has lapsed or has resigned from the Society may rejoin by paying the current dues and verifying with the National Office that their membership classification hasn't changed. Otherwise, the initiation fee will be charged as with any new Membership.**

ARTICLE IV - BOARD OF DIRECTORS

- (a) **There shall be a Board of Directors composed of the President, President-elect, Secretary, Treasurer, one Director from each Section of the Society and one Director at Large. (June '02)**
- (b) **The Board of Directors shall constitute the governing body of the Society and shall be vested with the full power and authority to put into effect the laws, resolutions and decisions of the Society. Upon a review from its Bylaw Committee and with a three Fourth (3/4) majority vote at two consecutive Board of Directors meetings, (separated by at least 4 months) the Board of Directors may make alter or amend by laws not in conflict with the law for its own governance or that of the Society: delegate to any Executive Committee the full powers of the Board of Directors when the board is not in session: fill all offices for the unexpired term thereof, exercise general supervision over receipts and expenditures of the Society: appoint employees and other agents of the Society, define their duties, and define the duties of officers other than defined herein; fix compensation of employees and agents of the Society and do all other acts which it may deem to be in the best interest of the Society. (June '02)**
- (c) **The presence in person or by proxy of the majority of the Directors shall constitute a quorum at Board of Directors meetings and, except as otherwise provided, actions taken by the Board of Directors duly assembled shall be by majority vote of the Directors present in person or by proxy shall be valid for that one meeting.**
- (d) **A special meeting of the Board of Directors may be called by the President or by agreement of a majority of the Board members.**

1. Each Director must be notified by writing with the dated request at least one month in advance of any formal special meeting.
 2. In the event of a remote meeting, Directors or their alternates must respond with written notice of attendance. If in 10 days a quorum is not obtained, the motion must be withdrawn and the meeting is closed.
 3. Remote meetings can only cover one motion, and then that meeting is completed.
 4. Motions at a remote meeting can only be passed by a majority of the Board, not the majority of the quorum, and must have a written record (not voice) for votes.
- (e) No one member shall have more than one vote during any meeting of the Board of Directors.
- (f) Each Section shall elect an Alternate Director who may serve in place of the elected Sectional Director at Board Meetings. When necessary, the elected Sectional Director for a given Section will assign a proxy to the elected Alternate Director of that Section, first. If the Alternate Director is unable to attend, the proxy may be assigned to any other Board member. In either case, the proxy shall carry full voting privileges. A nationally elected officer may assign a proxy at Board meetings only to another nationally elected officer. (November '87)
- (g) The Director at Large must be a National member of the ASGS and an exhibitor at the Annual ASGS Symposium for a minimum of 3 years. (June '02)

ARTICLE V - OFFICERS

- (a) There shall be four officers: President, President-elect, Secretary and Treasurer.
- (b) Each candidate for election to a National Office shall have been a Regular member in good standing of the Society for at least three years immediately prior to nomination. A person who has been a Junior member in good standing for the three (3) consecutive years previous to requesting Regular membership status will be eligible to hold any elected office within the Society after being approved to the rank of Regular member.
- (c) The President and President-elect shall serve a term of office of one year only. The President-elect shall, having served that term of elected office, automatically succeed to the office of President and serve for a one-year term only. The President shall not be eligible for election to any national office for a period of one year after completion of the Presidential term.
- (d) The Secretary shall serve a term of two years and is eligible for election to two consecutive terms. The Secretary shall not, following two consecutive terms, be eligible for election to the same office for a period of two years.
- (e) The Treasurer shall be elected by a majority vote of the Board of Directors. If needed, the ASGS shall provide financial reimbursement to the Treasurer or the Treasurer's representative who attends the Board of Directors meetings. The transition of the Treasurer at the November Board of Directors meeting may require the ASGS to offer financial reimbursement to both the present Treasurer and the Treasurer-elect. The Treasurer should be a member in good standing for a period of three (3) years prior to

being elected. The Treasurer shall be elected yearly. By a majority vote, the Board of Directors shall have the right to remove the Treasurer at anytime. (May '02)

- (f) The Assistant Treasurer shall be selected by the Treasurer. The Board of Directors must approve the selection with a majority vote. The Assistant Treasurer shall have no vote on the Board of Directors and shall be provided no financial reimbursement to the Board of Directors meetings unless the Assistant Treasurer is representing the Treasurer. The Assistant Treasurer shall have been a Regular member in good standing for three (3) years. The Assistant Treasurer shall be selected (or reselected annually) by the Treasurer and the selection shall be approved by the Board of Directors. The Board of Directors shall have the right to remove the Assistant Treasurer by a majority vote at anytime. (May '02)
- (g) The term of office of Sectional Directors shall be a maximum of four consecutive years, (A two-year term for two consecutive terms or one-year terms for four consecutive terms, etc.) They shall not, following four consecutive years, be eligible for election to the same office for a period of two years without the consent of the President.
- (h) Each Officer and Sectional Director shall serve a full term of office or shall serve until a successor has been installed.
- (i) The title of Emeritus may be granted to an officer for long and distinguished service to the Society. This title shall be assigned for life and shall be granted to only one officer at a time in each of the authorized Emeritus positions. The position may be filled only upon a resolution of the Board of Directors and ratified by the members present at the Annual Business Meeting of the Society. The Board of Directors will determine the minimum requirements of eligibility and privileges of each Emeritus position.
- (j) In the event of an Officers death, resignation or the Board of Directors' determination by 2/3 vote that an officer's ability to perform the duties of that office have been adversely affected, the following succession shall take place:
1. Treasurer or Secretary - The President shall immediately appoint a successor. The President will mail a notice of same to each member of the Board of Directors asking for approval. The receipt of a majority of the Board members' favorable responses confirms the appointee as Treasurer or Secretary for the time remaining in the term of office. If confirmation of the President's appointee is unsuccessful, the President must select another person and submit that appointee for confirmation.
 2. President - The President-elect shall automatically assume the office of President, serving that which remains of the uncompleted term of the previous President, and the term to which the President-elect would have succeeded as well.
 3. President-elect - The President shall, upon completion of a term, remain in office until a successor is elected through the regular election process.
 4. The Executive Secretary, by parliamentary law, is an appointive position. Appointment is made by the President with concurrence of the President-elect and approved by a majority vote of the Board of Directors. The position is of non-voting status and shall be for two (2) years with the right of the Board of Directors to ask for a resignation with a two-thirds vote. Duties are as to be described under Duties of the Executive Secretary.

ARTICLE VI - COMMITTEES

- (a) The Executive Committee shall be a permanent standing committee of the Society and shall be composed of the President, President-elect, Secretary and Treasurer; and the Executive Secretary is an ex-officio member, without vote. This committee shall not have the power to overturn Board of Directors' intentions.**
- (b) The Bylaws Committee shall be a permanent standing committee of the Society and shall be composed of no fewer than five (5) persons. When possible, this committee shall be composed of the immediate past President as Chair, the President and no more than seven (7) and no less than five (5) of all able Past Presidents. The President-elect will serve as Secretary of the Committee without vote.**
- (c) The Nominating Committee shall be a permanent standing committee of the Society composed of the President acting as Chair, the President-elect, and the Sectional Directors.**
- (d) The President may appoint any other committees at any time.**
- (e) The Membership Committee shall process the membership applications of potential members, verify the accuracy of the application, and advise the Board of Directors on issues of member classes, fees, dues, and other aspects of memberships**
- (f) The Audit Committee shall be a permanent standing committee and shall be composed of no less than three qualified members of experience and integrity elected by the membership annually at the annual Business Meeting. The Audit Committee is charged with reviewing the Treasurer's report and recommending changes to any discrepancies found in the report. No existing Executive Committee member shall be eligible to serve on the Audit Committee. (Nov '04)**

ARTICLE VII - ELECTIONS

- (a) The Nominating Committee is charged with the responsibility of nominating only qualified members of experience and integrity who have actively participated in the work of the Society and are willing to work for its purposes.**
- (b) The Nominating Committee will proceed with its duties in such a manner and at such a time that it is able to present a slate of one or more eligible nominees for each office on the ballot on or before the first day of January immediately preceding the date set for the elections. The Nominating Committee will deliver to the Secretary the names of the nominees and written agreements to serve if elected for communication to the membership.**
- (c) Nomination for election may also be made by petition. Nominating positions must be signed by no fewer than fifteen voting members in good standing and must be accompanied by the name of the nominee and written agreement to serve if elected. These documents must be in the hands of the Secretary no later than the first day of February immediately preceding the date set for elections. (June '89)**
- (d) The Secretary will submit the names of the nominees to the Elections Committee in good and sufficient time for the Elections Committee to perform its duties. The**

Secretary will retain for the Society record the written agreement to serve if elected of each nominee.

- (e) The Elections Committee, upon receipt of the nominations from the Secretary, shall form and mail a ballot to each member who is eligible to vote.
- (f) The Elections Committee shall provide each voter with one ballot and two envelopes. The smaller envelope shall be printed with the instructions for the balloting procedure that is to be followed. The larger envelope shall be pre-addressed to the Elections Committee. (June' 86)
- (g) The Chair of the Election Committee, together with at least two of the other members of this Committee, shall open, validate and count all the ballots that are properly completed.
- (h) The candidate receiving the greatest number of votes shall be declared the winner. If said candidate cannot ascend to the office then that candidate receiving the second highest number of votes shall succeed to that office by approval of a 2/3 vote of the Board of Directors.
- (i) All duly elected officers shall be installed during the next Annual Business Meeting.

ARTICLE VIII - SECTIONS

- (a) For the purpose of furthering the better interest of the Society and its members, the Board of Directors may, upon receiving formal application from at least twenty Regular members, create a Section of the Society.
- (b) Each Section shall be self-governing to the extent that it does not conflict with the Charter and Bylaws of the Society.
- (c) Each Section shall be represented in the Society by having one Sectional Director seated on the Board of Directors. Said Sectional Directors shall have been elected by eligible voting members of the Section represented at some time prior to the first day of June. It is recommended that a Director be elected by a mail ballot, but whatever method is chosen, must be elected by a majority of all members in good standing. If only one candidate is running for an office, the Secretary of the Section can be instructed to cast one vote for said candidate.
- (d) In special instances, the Board of Directors of the Society may waive the minimum requirements for the formation of a Section. (11/1191)
- (e) The dues of any Section may not exceed the dues of the Society for the same period or part thereof without approval of the Board of Directors of the Society.
- (f) The Sections will exercise all necessary precautions that any person not having voting privileges within the Society shall not have a vote within the Section elections that will have a direct or indirect bearing on the election of the members to sit on the Society Board of Directors, or to have a voice on Section or Society matters that will directly or indirectly bear upon Society policy. A member may, as a matter of choice, choose to pay dues in more than one section; however, that member must declare only one Section as the "Section of Record" for all voting purposes pertaining to National policy.

- (g) A Director or Alternate Director will be eligible for reimbursement as long as the Section represented holds a valid charter that is recognized by the Board of Directors. Results from the Election Committee must be presented to the President. (July 10)**
- (h) Associate Sections: Sections may be formed outside the United States and Canada. They will be known as Associate Sections without vote or travel reimbursement. (November '96)**

ARTICLE IX - MEETINGS

- (a) There shall be such general meetings of the Society as the Board of Directors shall determine is necessary for the fulfillment of the purposes of the Society. At least two weeks written notice shall be given for such meetings.**
- (b) The Society shall hold an Annual Meeting for the purpose of receiving reports of the officers of the Board of Directors and the Committees of the Society; for the installation of Officers and Sectional Directors: for setting of dues and for any other business that may arise.**
- (c) A quorum for the general business meeting before the members of the Society shall consist of no less than 10% of the voting members. No proxies will be stipulated or accepted in lieu of attendance except that proxies may be stipulated in the case of members of the Board of Directors. (Nov '07)**

ARTICLE X - FINANCE

- (a) For business purposes, the fiscal year shall begin on June 1 of each year.**
- (b) An audit of the books of the Society shall be made at least once yearly and a report made at the Annual Meeting.**

ARTICLE XI -

PUBLICATIONS

FUSION shall be the name of the official Society publication.

ARTICLE XII - CONSTITUTIONAL

The rules contained in Robert's Rules of Order Revised shall govern the Society in all cases to which they are applicable and in which they are consistent with the Charter, Bylaws, Rules of Order or Standing Rules of the Society.