



THE AMERICAN SCIENTIFIC GLASSBLOWERS SOCIETY

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BOD Meeting September 25th, 2021

Online, Zoom

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Minutes of the ASGS Board of Directors Meeting

May 25-26, 2021 – Email BOD vote

Presiding Officer: Kathryn Jones - Recording Secretary: Philip Legge

Many BOD members were not available for a Zoom meeting. Corina Guerra motions to hold the vote via email.

Bank Account Signatory

Motion Resolution: Motion #0225202101R

Motion to remove Chelsea Deming and Eric Gustafson as a signer on our (The ASGS's) bank accounts.

Motioned by: Corina Guerra

Seconded by: Rick Smith

Motion Passed: Unanimous

April 10, 2021, BOD Minutes and Motions

April 10, 2021 - Electronic BOD Meeting

Presiding Officer: Kathryn Jones - Recording Secretary: Philip Legge

A quorum was confirmed by Secretary Gibbs and the meeting was called to order at 3:31pm EST.

Secretary Gibbs read the minutes from the previous BOD Meeting. No amendments were required.

Acceptance of Minutes

Motion Resolution: Motion #0410202101R

Motion to accept the minutes of the February 6, 2021 BOD Meeting under President Jones as read by Secretary Gibbs.

Motion by: Ron Legge

Second by: Bob Russel

Motion Passed: Unanimously

Corina Guerra - motioned to make Philip Legge the National Secretary – Secretary Legge Confirmed April 10, 2021

Corina Guerra – Asked about an IMI email about them tracking their hours. Hour tracking is not in the contract so they refused to do this. Potentially we could ask them to give a percentage of their work broken down between, Membership, Fusion and Symposium

Secretary Legge – Expressed that the BOD and the national office needs to be separate entities. IMI should not be expressing opinions when the BOD has not had time to discuss.

Skip Huckaby – Requested if we could group the Audit Committee motions into one motion to save time. This however was not feasible.

Treasurers Report

Motion Resolution: Motion #0410202102R

Motion to adopt the National Treasurer's Report Guidelines as presented.

Motion by: Skip Huckaby

Seconded by: Ron Legge

Motion Passed: Unanimously

Section Treasurer Reports

Motion Resolution: Motion #0410202103R

Motion to adopt the Section Treasurer's Report and Guidelines as amended. The Guidelines have been edited to remove the requirement regarding travel reimbursement.

Motion by: Corina Guerra

Seconded by: Phillip Sliwoski

Motion Passed: Unanimously

Debit Card Entries

Motion Resolution: Motion #0410202104R

Motion to adjust for the entries posted to record the debit card fraud charges and subsequent reimbursement. The entries were posted to the wrong general ledger accounts resulting in inaccuracies to financial reports for the period.

Motion by: Bob Russel

Seconded by: Ron Legge

Motion Passed: Unanimously

Moving of Fusion receipts and accounts.

Motion Resolution: Motion #0410202105R

Motion to add income account #42000, Fusion Receipts, and the appropriate sub accounts to the general ledger to properly record Fusion income. General ledger account #40135 – Advertising-Classified should be renamed account number #42135 and made a subaccount of the newly added account #42000. Account #40140 Advertising-General should be renamed account number #42140 and made a sub account of #42000. Account #40145 should be renamed account number #42145 and made a subaccount of #42000.

Motion by: Corina Guerra

Seconded by: Ron Legge

Motion Passed Unanimously

Moving of symposium expenses.

Motion Resolution: Motion #0410202106R

Motion to add expense account #64150-Proceedings-Printing and account #64175 – Proceedings-Postage/Supplies, subaccounts of #64000 – Technical Papers/Posters to the general ledger to record Proceeding expenses to the appropriate business unit of the ASGS, the Symposium. This is accomplished by renaming account #73241 to #64150 and #73242 to #64175 (both of which are subaccounts of #64000).

Motion by: Ron Legge

Seconded by: Skip Huckaby

Motion Passed Unanimously

Current Asset Account

Motion Resolution: Motion #0410202107R

Motion to add a "current asset account", #20000 – Security Deposits, to the general ledger to properly record deposits on the Balance Sheet and to add subaccount #20100 – Hotel Deposits to record deposits paid on Symposium hotel contracts. The \$5,000.00 deposit for the 65th Symposium and the \$1000.00 for the 64th Symposium currently booked in account number 62310 – Started Up, should to move to the newly created account #20100.

Motion by: Philip Legge

Seconded by: Corina Guerra

Motion Passed Unanimously

General Ledger Accounts for Merchant Fees

Motion Resolution: Motion #0410202108R

Motion to add the following general ledger accounts to properly book merchant fees/discount to the business unit that incurred the underlying credit card charges; account #69999 – Merchant Fees (subaccount of #69900), account #73223 – Merchant Fees (subaccount of #73000), account #72330 – Merchant Fees (subaccount of #72000).

Motion by: Skip Huckaby
Seconded by: Phillip Sliwoski
Motion Passed Unanimously

President Jones – discussed having a virtual symposium for 2021, no volunteers have come forward.

President Jones – Inquired as to whether sections finances are in order and if any section needs anything to assist them?
PNW needed a letter from the BOD to open a Bank Account

PNW Bank Account

Motion Resolution: Motion #0410202109R

Motion to have the PNW section to open their bank account using the ASGS EIN number with the Section Director, Section Chair and Section Treasurer.

Motion by: Annalee Picket
Seconded by: Craig Nagami
Motion Passed Unanimously

Membership Upgrade

Motion Resolution: Motion #0410202110R

Motion to upgrade Chri Hurley from Artistic Membership to Regular Membership.

Motion by: Philip Legge
Seconded by: Skip Huckaby
Motion Passed: 8 to 5

The BOD decided that a framework should be set up for membership status changes.

Doni Hatz – Suggests a committee similar to the awards committee be created.

Andy Gibbs – Wishes a framework be created so membership changes not just look like a popularity contest.

Jerry Cloninger – The President has the ability to create and AD HOC Committee

President Jones created the committee with the following volunteers: Andy Gibbs, Doni Hatz, Jim Cornel, Annalee Picket, Corina Guerra. (The membership chair should be a standing member of the committee)

The next BOD Meeting would be June 12th, 3:00 – 5:00 EST (This was later changed)

Adjournment

Motion Resolution: Motion #0410202111R

Motion to adjourn the virtual BOD Meeting on April 10th 2021, under President Jones.

Motion by: Philip Legge
Seconded by: Doni Hatz

President Report

Since my last report, the Society, along with the rest of the world, has continued to navigate the uncharted territory that Covid 19 has set before us. Throughout these challenges, we have been able to come together to meet the needs of moving our Society forward. I would like to thank you all again for your continued efforts.

Regarding our finances, we are still not in the best of places. As I have stated before, our expenses have increased while our income has decreased. Previously, I stated that we needed to scrutinize our expenses line by line to see where we can make cuts as well as come up with ideas and plans for potential revenue sources. That should still be our goal. In line with those efforts, our membership chair has been hard at work trying to regain some members that have wandered during the pandemic, and the board has done a good job of limiting expenses. We are still in need of a Treasurer. Again, please reach out to anyone in your section with some accounting background and ask them if they are willing to step forward to assist the Society.

As you are all aware, we are planning to have our 2022 Symposium in person in Sarasota, Fl. Next year's Symposium will literally be a once in a lifetime event. As some of you may remember, myself and many others from all around the world submitted letters of petition to the United Nations General assembly in support of declaring 2022 the International Year of Glass, and the proposal was passed on May 18, 2021. There has never been a better time to highlight and showcase our unique medium. Our 2022 Symposium is the ideal place to do just that. We need to make this special. Not only to celebrate the international Year of Glass, but even more importantly, for our members. If it turns out that an in person Symposium will once again not be possible, I strongly urge the Board to take it upon themselves to arrange some kind of digital event. It is our duty as the stewards of the Society's mission to "further the education of its membership through the gathering, promotion, and dissemination of technical and scientific information concerning all aspects of scientific glassblowing." Our members need connection, and the Society needs visibility. I also urge the Director's to please continue to use our Zoom account to host Section meeting so that our members have the opportunity to engage in our Mission.

As this is the last President's report I will be writing, I would like to take a few lines to express my humble gratitude to the Society and the Board for granting me this time to serve the ASGS. I have grown immensely both personally and professionally because of this gift. I would also like to thank the Board and my Committee Chairs for all their hard work and for their dedication to the Society 2019 and 2020 have been a long hard road for everyone, and I am thankful to have had so many supporting peers consistently reminding me throughout these times of the joy and beauty in life through our shared interest in glass. Looking forward to Ron and Annalee stepping into their new roles as President and President Elect, I know they too will be well supported by their Board and Committee Chairs and the wonderful community that is the ASSG as they safeguard our Mission and carry it into the future. Again, thank you for the opportunity, thank you for the fellowship and most of all, thank you for your service to the Society.

Sincerely,

Kathryn Jones

Steering and Bylaws Committee Chair

National Office Report | June - September 2021

To: President Kathryn Jones and Board of Directors
Respectfully submitted by: Kelley Mazur, National Office Manager
Subj: National Office Report for BOD
Date: Sunday, June 6, 2021
Revised: Friday, September 17, 2021

Old Business:

Record Digitization

Business Conducted

On Monday, May 24, 2021, Executive Leadership met with Interactive Management, Inc. (IM) staff members Eric Gustafson, Chief Operations Officer, and Kelley Mazur, Director of Client Services and Internal Operations to discuss the departure of Chelsea Demming from IMI. Kelley Mazur was introduced as the Account Executive to be taking on the roll of management with support from Eric Gustafson. Leadership informed IMI of a few pain points regarding management, more specifically response times, communication via the National Office email inbox/outbox, and the accuracy of the accounting being done in the ASGS Quickbooks.

The week of and following Chelsea's departure, Kelley Mazur verified access to relevant ASGS accounts and systems, and reviewed processes from prior management. Status checks and verifications have been made to keep disruption to daily operations to a minimum.

Financials/Banking:

Based on the aforementioned meeting, a few items of import were discussed regarding financials. It was noted that the PayPal account had not been reconciled in Quickbooks and lead to inaccurate reporting. This account was reconciled and emailed, along with the three accounts from Bank of America, through July 2021. A meeting will be held to formally decide on unreconciling to the last September (2020) as that is believed to be when issues began.

At the time of writing this report ASGS Assets totaled \$216,851.82 which includes the following:

Bank of America Checking: \$4143.02

Bank of America Savings: \$211,861.80

Bank of America Debit: \$563.56

PayPal Bank: \$283.44

Please review the current balance sheet for the most up-to-date information.

Additionally, the board approved transferring signing authority from Chelsea Demming to Eric Gustafson and/or Kelley Mazur. This motion was approved electronically and is attached in this board packet.

Fusion:

May and August 2021 issues were received by National Office and will be distributed to new members of ASGS as they are received.

New rate card, corporate letter and reservation forms for the 2022 Fusion Series were sent to the Publications Chairs/Co-Chairs for review. National Office plans to begin solicitation in October.

Marketing:

Marketing will be the next focus as National Office has identified updates to the website and email correspondence to be sent to members to better inform the upcoming activities of ASGS.

Membership:

In reviewing and reconciling the accounts, National Office felt it important to review the past year of income related to membership to ensure these new members were being entered into the ASGS database. National Office communicated

discrepancies to the Membership Chair and will discuss further. National Office is also requesting funds to purchase 2022 stars for certificates. 2021 stars will be included as it is believed they were not distributed to all paying members at the time of renewal.

Corporate Membership renewal will begin in October.

In speaking with the Membership Chair, it was agreed that electronic renewal notices would be emailed first, beginning in November, followed by direct mailing of outstanding invoices.

Other:

Thank you to those in Leadership who have shared their expertise and advise. Your patience is most appreciated as new management becomes more proficient with the operating policies of ASGS.

Respectfully submitted by,
Kelley Mazur

Membership Committee Report

Normally, I would include a chart of membership numbers, but the numbers that are in the MayFusion are available to you and have not changed significantly. The most important number to know is that our current membership total is around 388 members. I understand that it is especially important to continue reaching out to those who have not renewed over the past couple of years. Considering that this year's Symposium was postponed, we do not have the benefit of that revenue stream. My goal for our Membership Committee is to increase our membership by 100 members by years-end, thus increasing our membership revenue by approximately \$10,000. If you know of a former member who has not renewed, please reach out to them, and encourage them to rejoin!

The Membership Committee welcomes another volunteer, Avery Fordham to assist us on our mission! By the time this report reaches you, I will have the Roster updated and a contact list of non-renewed members distributed to committee members. We will be contacting former members by email and follow up with phone calls if the emails go unanswered. Once we have reached out to everyone on this list, we will be reaching out to former members from the previous few years. Hopefully, this process will have a positive impact on our membership numbers! As always, I am always trying to recruit additional members for our Membership Committee. If you have some spare time, we could use your assistance. Please contact me!

Membership Ad Hoc Committee: At the last BOD Meeting, our President requested the formation of a Membership Ad Hoc Committee to discuss the issue of reclassification of Artistic members to Regular members. The reason for this was that 2 Artistic Members petitioned to become Regular Members since November. The Board had concerns about making an important reclassification decision without any guidelines in place. BOD members Corina Guerra, Doni Hatz, Annalee Pickett and Andy Gibbs, along with the Membership Committee volunteered to form the Ad Hoc Committee. Through emails and a zoom meeting, a policy and procedures were developed and discussed by the BOD in July. Additionally, the Ad Hoc Committee recommended reconvening to discuss our Bylaws regarding other member classification issues. Bylaw changes will affect our entire membership and the Committee will need input from all concerned.

New Members: I would like to welcome and introduce you to the new members that have joined us since March 15, 2021:

Regular: Andrew Oxner

Associate: Keith Spencer and Gregory Rahn **International:** Yagya

Parkash Saxena and Hrithik Prakash Respectfully submitted,

Jim Cornell, Membership Committee Chairman

Nomination for Reclassification to Regular Member Checklist

A Regular Member who would like to submit a Petition of Nomination for Reclassification to Regular Member on behalf of a non-Regular ASGS member must obtain and include the following information as supporting documentation with the Petition to the Membership Committee Chairman:

1. Nominee's resume, vita or Biographical Sketch which include the nominee's educational and employment history.
2. A letter of support from Nominator or Section Director/Officer which confirms contributions made and explains why it is in the best interest of the ASGS to reclassify the nominee.
3. A letter from the Nominee explaining their contributions and reasoning for requesting Regular Membership and why it is in the best interest of the Society to approve Regular Membership. (In Philip's words: [How will being granted regular membership contribute to you, your career, your section and the society as a whole?](#))
4. The following Section Contributions:
 - A. Number of years as a paid section member
 - B. Number of Section Meetings attended
 - C. Section Meetings Hosted
 - D. Donation of time or goods to section meetings
 - E. Demonstrations or presentations at section meetings
 - F. Positions held at section level (Chair, Secretary, Treasurer, etc.)
5. The Following National Contributions:
 - A. Number of years as a National Member
 - B. Number of Symposiums attended
 - C. Symposium workshops and seminars attended.
 - D. Fusion contributions
 - E. Donation of materials to Symposia (including auction)
 - F. Presentations of Papers, Posters, Technical Demonstrations
 - G. Time on BOD (for Exhibitor group members)
 - H. Number of committees served on

*I have omitted the skill level recommendation from Philip's chart, as we can obtain this information from the instructor if the nominee has taken a workshop. We should discuss this, as it would not apply to an Associate Member.

American Scientific Glassblowers Society

PETITION OF NOMINATION FOR RECLASSIFICATION TO REGULAR MEMBER

To: A.S.G.S. Membership Committee

Date: _____

The undersigned national Regular, Retired, Lifetime or Junior members, in good standing of the ASGS, wish to nominate:

_____ Current Classification/Section: _____/_____

for consideration to be reclassified as a Regular Member. We have carefully reviewed the attached resume, vita or biographical sketch and have verified the nominee's education, employment history and ASGS contributions listed.

The nominee's ASGS contributions include the following awards, positions held, presentations and efforts to promote the ASGS and Scientific Glassblowing (please include dates):

Signature

Print Name

Address

| | Signature | Print Name | Address |
|-----|-----------|------------|---------|
| 1. | _____ | _____ | _____ |
| 2. | _____ | _____ | _____ |
| 3. | _____ | _____ | _____ |
| 4. | _____ | _____ | _____ |
| 5. | _____ | _____ | _____ |
| 6. | _____ | _____ | _____ |
| 7. | _____ | _____ | _____ |
| 8. | _____ | _____ | _____ |
| 9. | _____ | _____ | _____ |
| 10. | _____ | _____ | _____ |

Executive Secretary Report

Will be give oral report

Treasurers Report – FY 1/1/2021-12/31/2021

This report reflects the financials from January 1, 2021, through September 17, 2021.

Balance Sheet Review:

Attached you will find a copy of the current Balance Sheet. Total assets are \$216,186.62 with the breakout as follows:

10000 Unrestricted Funds

10101 PayPal Account - \$394.80

10102 Checking- BOA- \$2065.31

10200 Debit-BOA - \$1856.00

10202 Petty Cash -\$0.00

10301 Saving- BOA- -9972 - \$211,870.51

American Scientific Glassblowers Society

Balance Sheet

As of September 17, 2021

| | TOTAL |
|---------------------------------------|---------------------|
| ASSETS | |
| Current Assets | |
| Bank Accounts | |
| 10000 Unrestricted Funds | |
| 10101 PayPal Account | 394.80 |
| 10102 Checking- BOA- | 2,768.78 |
| 10200 Debit-BOA | 1,856.11 |
| 10202 Petty Cash | 0.00 |
| 10301 Saving- BOA- -9972 | 211,870.51 |
| Total 10000 Unrestricted Funds | 216,890.20 |
| 15000 Restricted Funds | |
| 15070 Invesco Fund - M&T | 0.00 |
| Total 15000 Restricted Funds | 0.00 |
| Bank Clearing | 0.00 |
| Total Bank Accounts | \$216,890.20 |
| Accounts Receivable | |
| 12000 Accounts Receivable | 0.00 |
| Total Accounts Receivable | \$0.00 |
| Other Current Assets | |
| 14999 Undeposited Funds | 342.50 |
| Uncategorized Asset | -118.96 |
| Total Other Current Assets | \$223.54 |
| Total Current Assets | \$217,113.74 |
| TOTAL ASSETS | \$217,113.74 |
| LIABILITIES AND EQUITY | |
| Liabilities | |
| Total Liabilities | |
| Equity | |
| 30000 Opening Balance Equity 06/01/99 | 0.00 |
| 39000 Cummulative Income/Loss | 228,601.47 |
| Net Income | -11,487.73 |
| Total Equity | \$217,113.74 |
| TOTAL LIABILITIES AND EQUITY | \$217,113.74 |

American Scientific Glassblowers Society

Profit and Loss Comparison
January 1 - September 17, 2021

| | TOTAL |
|---|----------------------|
| Income | |
| 40000 National Office Receipts | |
| 40105 Membership | 24,810.00 |
| 40110 Fusion-Single Issues | 15.00 |
| 40115 Interest | 53.51 |
| 40135 Advertisers-Classified | 180.00 |
| 40140 Advertisers-General | 4,270.00 |
| 40145 Subscriptions-Fusion | 30.00 |
| 40160 Shipping and Handling | 3.00 |
| Total 40000 National Office Receipts | 29,361.51 |
| PayPal Sales | 330.00 |
| Services | 450.80 |
| Unapplied Cash Payment Income | 0.00 |
| Total Income | \$30,142.31 |
| GROSS PROFIT | \$30,142.31 |
| Expenses | |
| 70000 National Office | |
| 72000 National Office Operations | |
| 72215 Postage | 24.19 |
| 72305 Service Contract | 17,083.35 |
| 72315 Storage | 432.00 |
| 72325 Telephone | 391.63 |
| 72335 Refunds-Membership | 175.00 |
| Total 72000 National Office Operations | 18,106.17 |
| 73000 Publications-Fusion | |
| 73120 Fusion | 15,088.61 |
| 73215 Postage | 9.33 |
| 73242 Proceedings - Postage/Supplies | 2.60 |
| Total 73000 Publications-Fusion | 15,100.54 |
| 74000 Organizational Expense | |
| 74060 Delaware Agent | 391.00 |
| 74110 Bank Service Charges | 1,096.71 |
| 74170 Liability Insurance | 2,568.00 |
| 74190 Bookkeeping Service | 1,510.87 |
| Total 74000 Organizational Expense | 5,566.58 |
| 77000 Presidential Committees | |
| 77050 Information Services | 465.45 |
| Total 77000 Presidential Committees | 465.45 |
| Total 70000 National Office | 39,238.74 |
| PayPal Fees | 12.92 |
| Transfer to Paypal | 878.38 |
| Uncategorized Expense | 1,500.00 |
| Total Expenses | \$41,630.04 |
| NET OPERATING INCOME | \$ -11,487.73 |
| NET INCOME | \$ -11,487.73 |

Symposium Chair Report

Dear Madame President and members of the Board,

Since the last BOD meeting Doni Hatz has agreed to be Artistic Chair. I have been in contact with Sarasota School of Glass which is about a 10 minutes drive from our hotel. They have set aside two days for us in their studio where symposium attendees will be able to take fusing and slumping seminars.

They can teach up to 4 seminars with a capacity of 6-12 people depending on the Covid situation next summer. They have also agreed to put up some posters in their facility and will promote our artistic night and charity auction. Hopefully this will bring in some more bodies and money for our charity of choice. I am also preparing some advertising for the vendors to put in their shipments to customers. Hopefully this can drum up some interest from new and old attendees.

Respectfully,

Philip Legge

2022 Symposium Chair

Symposium Coordinator Report

Kaite and BOD,

So much has happened over the last 16 months. I would never have guessed a pandemic would affect the ASGS and the world in the way that it has done.

Philip and I are discussing next year's symposium in Florida. We need to make this one of the best we have had, in hopes to make up for the last 2 canceled events. For this to be successful, we need volunteers providing content< seminars are the biggest benefit to the society. Philip does need an artistic chair, check your sections for volunteers for Philip.

We just received a final contract for Vancouver that we are planning to sign. By signing this now they are holding the room rate and other cost to pre-pandemic levels. The biggest problem in Vancouver is we do not have a symposium chair. Vic Mathews is not able to commit that far out. We will need Symposium, Papers/Posters, Seminars, Workshop, Artist chairs as well for Vancouver.

Bob and I have solicited members that we feel would make a good symposium chair. However, at this time we do not have a chair. I am reaching out to the board to help fill these positions.

Directors, talk with your members to volunteer for the symposiums.

Many thanks to Bob Singer for the work he has done getting these symposiums lined up and his past contributions to the society. Some big shoes to fill for sure.

Best Regards,

Ron Bihler

Section Reports

Section: CanadianSection
Officers

Director: Craig Nagami Alt. Director:
Michael PalmeChair:

Vice Chair:

Secretary: Jill Korgemagi

Treasurer: Todd Carter

Section Profile

Number of section meetings planned for the year: 0

Number of meetings since last Board of Directors meeting: 0

Number of section members:

Average attendance at section meetings: 20

Financial resources: ___Adequate —Inadequate

How would you describe your typical section meeting (check all that apply)

Educational Social Speaker ___ Tour ___

Workshop Other ___

Section Challenges

Difficulty in finding a meeting
location

Difficulty in organizing a
meeting

___ Difficulty in finding workshop
presenters

___ Poor attendance at section
meetings

___ Difficulty in finding section
officers

___ Difficulty in collecting Dues

Additional Comments (use
additional sheet if necessary):

Section: Delaware Valley

As you said, not much has happened since the last DelVal Zoom meeting in December. We're waiting patiently for SCC to get back to "normal" in Sept. When we return it will be at Salem CC and there will be new officers and hopefully many new student members.

Until then....

Bob Russell

Director DelVal section.

Section: Exhibitors Report

The exhibitor's group hasn't been able to meet since the 2019 symposium.

Next year when the 2022 symposium is held in Sarasota, Fl. We will hold our regular annual exhibitor's group meeting prior to the opening of the exhibits.

Best Regards,

Dennis Wargo, exhibitor's group director ASGS.

Great Lakes Section Report 2021

ASGS Great Lakes Section

Virtual Zoom Meeting May 8, 2021, 10:30am EST

The Great Lakes section held a virtual Zoom meeting on May 8, 2021 at 10:30am EST. This was their first meeting since October 2019 because of the COVID pandemic.

Chairperson Jill Korgemagi hosted the meeting with approximately 21 people on-line. We had several members from Midwest and Northeast Section including president Kaite Jones. Jill shared pictures from old FUSION magazines capturing several GL members at symposia while members and international guests logged into the meeting. We had five video presentations lined up that lasted for a good 90- minute session.

Video #1 Frit sealing demonstration by Kyle Meyer, The Procter & Gamble Company, Mason, Ohio.

Sealing 80mm coarse frit into 100mm OD SW tubing for a chromatography column. The demonstration shared how he supported the frit with a smaller 50mm tube with high temperature cloth wrap. He already had pulled down the 100mm OD tubing and sealed on a 4mm Teflon stopcock. He prewarmed the glass tube and frit slowly with a Bunsen burner then increased the heat focusing on the shoulder. Using a graphite paddle tool, he gently pressed down the outside surface on to the frit. He continued heating with the hand torch until the full surface sealed showing a granular look on the surface, this was to prevent fusing the entire surface to solid glass. Once the filter was completely sealed into to the 100 mm tube, he changed from a small sharp fire to annealing flame before placing in the oven.
photo 1

Video #2: A silvering demonstration by Jill Korgemagi, Scientific Glass Design, Canada. The demonstration shared how tools were created to silver an isolated area in a plasma globe. She shared how she mixed up the silvering solution using a silvering kit with solutions: A Solution, B Activator, and C Reducer. The silver acts as the electrode contact so no actual electrodes are sealed in to the 50L round bottom flask. Ron Legge added they make them for a company that orders 50L flask but can be as large as 200L round bottom flasks. Photo 2

Video #3: Glass Lab Tour by Doni Hatz, The Procter & Gamble Company, Mason, Ohio

The P&G Glass Technology Lab video-taped tour began in the hallway outside the entrance to the lab. You saw larger than life fat-head stickers on the wall of large photographs of scientific glassware and a glassblower shaping tubing at the lathe behind the gold coated face shield. The door opens and you see two large glass display cabinets of glassware full of unusual items in glass. The customer service and inventory lab area is full of stock and surplus glassware. It is complete with a tubing rack stocked with 2mm to 200mm OD tubing almost to the ceiling (22" below.) A photobooth to capture nice pictures of the glassware alongside seven Vidmar storage cabinets full of component parts and more materials.

A second video from the outside hallway entering the cold workshop area that leads to the glassblowing area. A view of the equipment standard to shops: Wilt 24" flat lapping wheel with a wall mount holder for the various grinding wheel grits (HIS Glassworks), wet saw, sandblaster, belt sanders, drill press, Foreman hand drill tool and fume hood with 4ft length deep sink. As you leave the wet equipment area you enter the glassblowing area. There two large ovens (Wilt) and two small (Wilt & Bluebird) next to two glassblowing lathes: Litton KSA 215mm bore extended bed and small Litton F-lathe on the bench

top. Two glassblowing benches with overhead ventilation hood over large bench torch (Carlisle CC and Herbert Arnold), National hand torch, micro torches and hot plate.

A third video shares other tools next door: Wazer water jet cutter that uses garnet for the cutting medium and a Laser cutter that creates a sandblasted surface on glass plate.

Video #4: Quartz polishing by Abraham Javier, Long Island, New York

Abraham demonstrated fire polishing 3/16" thickness quartz plate 7" o.d. with a frosted surface. He used a custom built lazy susan rotating device supporting the disk straight up on the edge. There was another block holder on top of the lazy susan with a slit for the plate to rest. He used two Victor torches, one in each hand fire polishing each side at the same time. He would stop and rotate the quartz disk in the support block then continue heating the surface until the disk was clear. Photo 3

Video #4: Sharpening Tools - specifically a scoring knife by Philip Legge, Scientific Glass Design, Canada

Philip showed how simple it can be to sharpen your dull scoring knife on a 14" diamond saw blade. The key is to rest the angle of the knife along the diamond wheel then glide towards you, across diamond surface, then repeat until desired sharpness. Photo 4

Questions and Answers followed every video with a lively discussion about solutions to our glassblowing problems.

Meeting finished at 11:55am almost 1.5 hours.

Thank you to all of those who participated and joined our session.

At this time, we don't have any plans set up as of yet but we will soon. Things will depend upon the country opening and we can gather in a group again.

It is my pleasure to serve the ASGS

Sincerely, Doni Hatz, Director & secretary (we're looking for a secretary if anyone is interested.)

American Scientific Glassblowers Society

Directors Report

Section:

Midwest section

Section Officers

Director:

CORINA GUERRA

Alt. Director:

Michael DAQUISTO

Chair:

ERICH MORRINE

Vice Chair:

Michael DAQUISTO

Secretary:

Tracy Drier

Treasurer:

Kevin Mueller

Section Profile

Number of section meetings planned for the year:

?? don't know if

Number of meetings since last Board of Directors meeting:

1

Number of section members:

Average attendance at section meetings:

Financial resources: Adequate Inadequate

zoom meeting
increased virtual
attendance.

How would you describe your typical section meeting (check all that apply)

Educational Social Speaker Tour Workshop

Other zoom meetings

Section Challenges

Difficulty in finding a meeting location

Difficulty in organizing a meeting

Difficulty in finding workshop presenters

Poor attendance at section meetings

difficulty in finding section officers

Other (explain) Section membership is down
likely due to covid

Additional Comments (use additional sheet if necessary):

Had a joint ^{zoom} meeting of North East section, went well

also we have ~~also~~ started a youtube channel
and uploaded a bunch of demo videos there from
our zoom meetings looking @ new income source for having
sponsors for our
videos

Submitted by:

CORINA GUERRA

Date:

6/7/2021

Section: Northeast

The Northeast Section held a joint Spring meeting with the Midwest section on March 27, 2021. The meeting was held via the zoom platform at the Yale University Glassblowing Shop. The section would like to extend a big “thank you!” to Erich Moraine who helped us run a smooth and fluid zoom even, video editing and registration. Thanks to Jack Roy who helped get everyone one on the call and Bobbi Balsano who handled the media. We also would like to acknowledge the time and effort put in by all our presenters preparing their demonstrations for online viewing.

A big thanks to our emcee and Chair Preston Smith for co-hosting with Daryl Smith. Preston did an excellent job making sure the meeting ran smoothly. Preston opened the meeting with a message from our National President and a message from the Midwest section chair. The meeting then kicked off with a virtual tour of the Yale campus. This tour showed us all the fabulous facilities at Yale. Next, we had a quick shop tour with Daryl and Preston. We saw the tools in their shop and got a good feel of the layout. We were able to see the benches and the lathes in the shop. One topic of discussion was the natural gas booster in the shop and the length and diameter of the lines. A few attendees had experienced problems with pressure drops when the booster was a distance away from the glassblowing station. The importance of having a large diameter tubing and short distances to the booster was addressed.

Then, we had Sally Prash present on the Glass Lifeforms call for submissions. She started by showing us a quick video of how the Blashka’s glass models helped inform scientists on sea life and botanical forms. She then walked us through the opportunities we as scientific glassblowers could contribute to the upcoming exhibit at the Fuller Museum. We even had some judges for the Glass Lifeforms event present in the audience. More information can be found at <https://glasslifeform.org/>

Next Tracey Drier presented his heat shield for a National hand Torch. The video guide walked us through the careful design and instructions. Tracey was extremely thorough in letting us know the considerations that need to be made in materials choice and how they may interfere with the different materials being worked in the flame. Tracey provided detailed instructions on how a glassblower could craft their own. Several suppliers for the materials were mentioned as well as the value of having aluminum backed leather to reflect the heat

Last Patrick Deflorio demonstrated a sapphire to borosilicate seal. Patrick was using customer provided sapphire and some a housekeeper seal provided by an outside vendor. He discussed the difficulties He experienced due to the sapphire tube having a slight bend, the use of a quartz tube to shield the sapphire, the importance of not annealing the stainless to glass Hauskeeper seal. This was of great interest to our community as the Q&A was quite lengthy.

A technical Q&A followed. Attendees were encouraged to bring any questions they may have had related to scientific glass blowing. Questions involved avoiding the use of fluorides for etching channels in borosilicate glass.

A business meeting for the Northeast Section followed 10 people were in attendance including the full board. The treasurer's report brought up no new expenditures. Jared motioned to make Patrick Deflorio as a signatory on the account. It passed unanimously. Possible locations for the next meeting is Boston. We are reconvening to make the call whether or not to stay remote based or continue in some hybrid model.

Section: Pacific Northwest

Board of Directors Report 7/12/2021

To Katie Jones President

To the Board of Directors

Report of the Pacific Northwest section:

Well after almost two years we now have a bank account at Santa Cruz County Bank, Scotts Valley CA with a balance of 2386.47

We are planning some meetings and have sponsors and places to gather. We will announce our meeting dates as we confirm with the host.

We are getting inquiries of when we are going to hold our next meeting.

Thank You

Skip

Hukaby Director

PNW



THE AMERICAN SCIENTIFIC GLASSBLOWERS SOCIETY

Directors Report

Section: *SOUTHEASTERN*

Section Officers

Director: *RICK SMITH*
Alt. Director:
Chair: *JEFF BARBITT*
Vice Chair:
Secretary: *CHANDRA LAMBERTH*
Treasurer: *KYLE MEYER*

Section Profile

Number of section meetings planned for the year: *PLANNING A ZOOM BUSINESS MEETING*
Number of meetings since last Board of Directors meeting: *0*
Number of section members: *25*
Average attendance at section meetings: *20*
Financial resources: Adequate Inadequate
How would you describe your typical section meeting (check all that apply)
Educational Social Speaker Tour
Workshop Other

Section Challenges

- COVID* {
- Difficulty in finding a meeting location
 - Difficulty in organizing a meeting
 - Difficulty in finding workshop presenters
 - Poor attendance at section meetings
 - Difficulty in finding section officers
 - Difficulty in collecting Dues

Additional Comments (use additional sheet if necessary):

WHY CANT THERE BE A COPY OF THE ROSTER ON THE ASGS MEMBERS ONLY WEBSITE?
Respectfully Submitted,
Rick Smith (THE DISK IS CRASHING MY COMPUTER)
9/21/21



THE AMERICAN SCIENTIFIC GLASSBLOWERS SOCIETY

Section Report

Section:

Section Officers

Director: Phillip Sliwoski

Alt. Director: Richard Bock

Chair:

Vice Chair:

Secretary: Jim Merritt

Treasurer: Rick Gerhart

Section Profile

Number of section meetings planned for the year: 1

Number of meetings since last Board of Directors meeting: 0

Number of section members: 20

Average attendance at section meetings: 20

Financial resources: Adequate Inadequate

How would you describe your typical section meeting (check all that apply)

Educational Social Speaker Tour

Workshop Other

Section Challenges

Difficulty in finding a meeting location

Difficulty in organizing a meeting

Difficulty in finding workshop presenters

Poor attendance at section meetings

Difficulty in finding section officers *(see chair's report for additional information)

Difficulty in collecting Dues *(see chair's report for additional information)

Additional Comments (use additional sheet if necessary):

We were planning meeting for next fall, hopefully things will be getting back to the new normal.

American Scientific Glassblowers Society

Directors Report

Section: Southwest Section

Section Officers

Director: Erin Mayberry
Alt. Director:Chair: Jim Cornell
Vice Chair: Erin Mayberry
Secretary: Bill Caldwell
Treasurer: Grant Mayberry
Bob Singer

Section Profile

Number of section meetings planned for the year: 0
Number of meetings since last Board of Directors meeting: 0
Number of section members: 20-30

Average attendance at section meetings: 10 - 15

Financial resources: Adequate Inadequate

How would you describe your typical section meeting (check all that apply)

Educational Social Speaker Tour Workshop
 Other Possible Zoom meeting in the near future

Section Challenges

- Difficulty in finding a meeting location
- Difficulty in organizing a meeting
- Difficulty in finding workshop presenters
- Poor attendance at section meetings
- difficulty in finding section officers
- Other (explain) Southwest Section activities have basically been suspended since the onset of Covid-19.

Erin Mayberry and Ron Bhiler have been discussing having joint meeting sometime this Fall.

Additional Comments (use additional sheet if necessary):

Submitted by:Date:

Jim Cornell, Alternate Director

September 14, 2021

Report of International Liaison Officer ASGS - November 2021

Dear President Jones, upcoming President Legge and Members of the Board of Directors of the ASGS,

Although vaccination is proceeding we are still limited in our personal actions; the VDG is trying its first in person meeting in September with all additional health-safety rules which are often set within short notice. Companies are still trying to keep their employees safe and travels, personal meetings, visitors are still limited

All hope is on 2022, the VDG and the BSSG are planning back to back Symposia on two consecutive weekends. The connection between both should be a Glass trip (similar to the 2018 Bustrip). As circumstances like COVID, UK not being longer a member of the EU, UK and France are having diplomatic affairs planning such an event is a kind of hell ride. No realistic information is available in the moment. Facebook posts are all thoughts and wishes. I'll keep ASGS-members updated on this.

Considering the idea of a hybrid ASGS National meeting, partly online, should be still on the table for people not able or willing to travel and participate in Florida.

I want to repeat this part of my report of 2020: Speaking with representatives of different companies, they would like to visit Glassblower symposiums as they see the advantage to meet with a high number of people in a short time. Everybody recognizes now how bad life is without it.

The (German) VDG-magazine printed an article about Hideaki Hashimoto which led to his son's decision to follow in his footsteps. The cooperation between the FUSION and the VDG-magazine was intensified, which had some nice articles available for both society members. Some of the German articles can be found translated into English on the website of the VDG. International cooperation with the obvious advantage of print media shows that tradition and new tracks are compatible.

International glassblowers are interested in the ASGS, perhaps partly because the BSSG has issues to find volunteers and members to do the work of an active society.

2022 can only be a better year in all regards. As offered before I am looking forward to support the ASGS for another year in this position if nobody else is willing to replace me.

Respectfully submitted

Klaus Paris

International Liaison Officer ASGS

Allan B. Brown Regular Member Glassblowing Seminars

The Allan B. Brown Regular Member Glassblowing Seminars are currently in the planning process for the 2022 Symposium in Sarasota FL, and this year is going to be a good one!

What is the goal of the Allan B. Brown Regular Member Glassblowing Seminars? To teach our members techniques in scientific glassblowing that will elevate their skills to a higher level. This year's class is going to include one bench project and one lathe project, with an emphasis on

“tricks of the trade” and “efficiency.” We want to keep the focus on the “why and how” certain things are done, not just because that was the way you were told or taught to do it. Ultimately, it is to give the glassblower a better understanding of what he or she is doing.

The 2022 lineup of instructors is as follows: Jack Korfhage, Neal Korfhage, Kyle Meyer, Ron Legge, and Kevin Teaford. While the full schedule to be covered has yet to be decided, with the input of the above instructors, we are confident this year is going to be exciting.

In regard to registration, priority will be given to Regular Members and as such will be available only to Regular Members for the first 45 days following the date registration opens. If there are still openings available after that time, I will be using a registration by application process for any interested non-Regular Members similar to the model currently being used by the Junior Member Workshop. (For the Allan B. Brown Regular Member Glassblowing Seminars, in lieu of the application process, Junior members will be referred by Chris Bock annually until they formally become Regular Members.) I will sort through the applications and select the additional attendees using the application information given to determine if the candidates meet the guidelines for attending the Allan B. Brown Glassblowing Seminars. Applications of Non-Regular members will be accepted once registration is opened. If the Seminars are full, they will be open to members for observation only.

For the upcoming Seminars, if you have any questions or any ideas, please feel free to email me at: kteaford@chem.utah.edu and we will try to either answer your questions or to incorporate your suggestion.

*Respectively submitted,
Kevin Teaford, Chair*

Awards Committee BOD Report 2021

The 2020 National Awards and the 2019 Symposium Awards will hopefully be presented at the 2022 Awards Banquet in Sarasota, Florida.

National Awards:

J. Allen Alexander Award - Is presented each year for recognition of a member with outstanding contributions in furthering the aims and ideals of the ASGS. The recipient receives a plaque and \$300 cash/check. 2020 winner: Kevin Teaford

Helmut E. Drechsel Award - Given to a member for recognition of their tireless efforts promoting and promulgating the ASGS and the field of Scientific Glassblowing. The recipient receives a plaque and \$200 cash/check. 2020 winner: Fred Leslie

The Memorial Award - This Award has been named in honor of our deceased members who are listed on the Memorial Scroll of Honor.

The award is presented to a Junior Member who shows early interest in participating in ASGS activities. Its purpose is to stimulate and encourage outstanding Junior Members to become active and participate in the field of Scientific Glassblowing. The recipient receives an Award Certificate Plaque and an expense paid trip to the annual ASGS Symposium. 2020 winner: Michael A. D'Acquisto II

2019 Symposium Awards from the 64th ASGS Symposium in Corning, New York **The John J. Hauer**

Award for Best Technical Paper: Dr. Jesse Kohl "The Importance of Exploratory Research and Serendipitous Discovery"

The Wale Award for Best Technical Poster: Steve Anderson, Claire Eggleston, Tyler King, Victoria Lundine, Gustavo Oderich, M.D., Jill Colglazier, M.D., Karen Bjellum, Raymond Shields M.D. "Training Aid for Stent Placement"

The Wilt Award for Best Workshop Presentation: Kiva Ford "Magnetic Distillation Head Swing Funnel"

Section Awards:

Dana Sampson (South East Section)

Delaware Valley (Delaware Valley Section)

Exhibitors

Arthur Dolenga Award (Great Lakes Section) 2020 Jerry Cloninger

Karl F. Walther (North East Section) 2020 Evan Gutierrez

Midwest Section

Randy Searle Award (South East Section)

Expenses: No expenses for 2021

Respectfully Submitted
Awards Committee
Chair Steven M.
Anderson

Elections/Nomination Committee

September 2021

Glenville New York

Honorable Board of Directors

National Secretary – Philip Legge was installed as Secretary, and the term will expire in 2023

Executive Secretary - Jerry Cloninger's term expired July 2020.

President - Kathryn Jones has been sworn in for a second year with the term to expire in June 2021.

President-Elect - Ron Legge has been sworn in for a second year and will be sworn in as President in September 2021.

Treasurer – is a one year term that needs to be reappointed. Chris Bock fulfilled his term and submitted his resignation effective September 28 2020.

We currently have no Treasurer.

Symposium Coordinator – Bob Singer will be stepping down after the 2022 Symposium in Washington. Ron Bihler will succeed Bob Singer.

Positions we need to fill:

Elections Chair – this position remains vacant.

Awards Committee – Steve Anderson needs to step down

It Committee – Benj Revis would like to step down

Membership Chair – Jim Cornell would like to step down as Chair

Respectfully Submitted,

Kathryn Jones

Joseph S Gregar Junior Member Workshop Seminar

I am in the process of finalizing the instructors and topics. The final list should be done by January and all submitted to the Symposium Chair. National office will also be notified so the application process can be understood and the membership can be informed.

The Junior supplies are safely stored in my house and when the time comes to ship them, I will contact Bob Singer at Tech Glass about using their shipping account.

I am submitting my resignation. I want to retire in 10 years and would like to pass this wonderful seminar along to another individual. I am not going to stop what I am doing but by 2032 I would like to be stepped down.

Topics for discussion:

I would like to do something slightly different when setting up the seminar and I appreciate everyone's thoughts and concerns. I would like to invite juniors to help set things up, have some small food (pizza, and drinks maybe), and then have an informal discussion on where former Juniors are now and/or how to deal with different types of customers.

I would also like to have all the Juniors who attend the Seminar attend the awards banquet for free. Maybe have a sponsor to cover the cost of the non-award winners and have the award winners cost covered by the award? The Award Banquet is a great time to make contacts. I would even suggest that the Juniors not be able to pick a table, and have them assigned to a table.

Respectfully submitted

Christopher Bock

PUBLICATIONS COMMITTEE and EDITOR'S REPORT

Dear Madame President and Members of the Board of Directors of the ASGS:

Since last fall, the mailing of issues of *Fusion* has been a bit erratic; this was through no fault of the Publications Committee. Even though the November 2020 *Fusion* was completed and printed on time, it was only mailed on November 24 which was later than usual. This delay was because H.O.T. Graphics' mail office was not operating at full staff house due to Covid 19.

The May 2021 issue of *Fusion*, however, was ready on time as usual and was mailed two days early. Furthermore, with the postal service operating on a more regular schedule, my issue reached me a week later. I assume that this was the case for most everyone else as well. Hopefully this trend will continue.

At this time, I would like to reach out to the Section Directors to encourage their members to consider submitting articles or Lamp Shop Hints to *Fusion*. This is especially important as the postponement of our annual Symposium has prevented me from meeting with everyone in person. It is at symposiums that conversations with and among attendees motivate individuals to share a technique or the construction of a piece of apparatus in *Fusion*. Without this personal interaction, articles have been more difficult to procure. So, your help would be appreciated.

If there has been a change of Director in your Section, please be sure to let me know so that the listing in *Fusion* is up-to-date.

My best wishes to everyone for a safe and enjoyable summer.

Respectfully submitted,

David R. Smart, Jr.

David R. Smart, Jr., Chair

Marilyn C. Brown

Marilyn C. Brown, Ph.D., Editor

IT Committee Report

Honorable President and Directors,

Since the last report a few things have happened.

1. A successful transition from Yahoo Groups to Google Groups for the facilitation of the Technical Q&A. At the time of transition it was determined that ALL active members would be added to the list. Moving forward as a member is added they are automatically added to the Q&A list (this is a member perk). Should anyone not wish to be part of the Q&A they need to request removal submitted to the National Office. Also, if anyone desires that the Q&A emails be delivered to a different address than the one provided to the National Office for other communications, they are to submit that request to the National Office.
2. A document was generated to address Community Rules for the Technical Q&A along with how to access the Q&A
3. It was determined that the Fusion Editor shall have access to the Technical Q&A for the purpose of fulfilling their duties in finding and sourcing content for Fusion. (Maybe this needs formally voted on, but certainly should be included in any future contractual document)

Updates from the November 2020 report:

1. The process to obtain bids for potential new web hosting began and we quickly found out that working with California Steve Web-design was still the best option for the next year. The groups that we did talk to really didn't speak to our needs as much as they tried to talk up their base product. The goal would be to evaluate a few more options in the coming year to see if we get someone to put a price on our needs. For now Steve has been a great help and wonderful to work with.
2. As you can see I'm still here. I will continue to work with the National Office, BOD, Executive Committee, and Symposium Committee until further notice.

Reminders:

1. Each Section has access to edit and update the content on their own Section Websites (e.g. midwest.asgs-glass.org). Please contact the National Office regarding who will be in charge of editing so we can get the permissions set up. This will also allow us to know who to expect questions regarding editing issues. The individual section page allows you to link your e-Pay options to your local accounts and not have to go through the National Account. So if you need to collect registration this is a way to go.
2. As always let me or the National Office know if there are issues or concerns related to the Website.

Respectfully Submitted,
Benjamin Revis

IT Chair

Technical Questions and Answers Committee

Chair: Tracy Drier

Number of committee members: 2 - Tracy Drier, Gary Coyne

Committee Activities

Our emphasis has been reviewing archived electronic ASGS Technical Q&A e-mail. Relevant and interesting posts are summarized for publication in each issue of Fusion. We have started from the earliest posts and are working towards the present day. Currently, the Q&A report in Fusion has covered posts up to January 2010.

It is felt that having these questions in print will be useful for those without computer access, are not on the electronic Technical Q&A list, or unable/unwilling to access these archives.

One long-term goal that would be of benefit to members would be a keyword searchable database of past technical Q&A topics. This could be incorporated into the Roster/Cumulative Index CD, or as a *members only* feature of the ASGS website.

Gary Coyne has assembled the existing Q&A archives into a searchable file. As it contains everything submitted on the Q&A email list over the years, there are a lot of posts that have no relevant purpose in a final searchable technical Q&A database (eg. regional meeting announcements, unrelated comments, etc...). This file is now ready to be analyzed, and compiled into a list containing nothing but technical questions and answers. No further work has been done on this aspect of the project.

A big thanks goes out to Gary for his timely work and huge effort on this project.

Sincerely,

Technical Q&A, Committee Chair

Steering and Bylaw Committee Report

Honorable Board Members and President,

Since the Zoom meeting of Past Presidents back in November 2020 no meetings have occurred.

I have seen and been part of a handful of discussions related to potential recommendations of Bylaw changes since the last BOD meeting.

There is nothing more to report.

Respectfully Submitted,

Benjamin Revis

Steering and Bylaw Committee Chair

Bylaws of the
American Scientific Glassblowers Society
July, 2017

ARTICLE I – NAME

This Corporation shall be named The American Scientific Glassblowers Society (hereinafter referred to as the Society or the ASGS), a Corporation in the State of Delaware.

ARTICLE II - OBJECTS

The objects and purposes of this Society shall be the same as set out in the Certificate of Incorporation thereof.

ARTICLE III – MEMBERSHIP

Section 1 – Qualifications

- (a) Membership shall consist of Regular, Junior, Student, Retired, International, Artistic, Associate, and Lifetime classes as the Board of Directors shall determine. (June '01)
- (b) **Regular** membership may be granted to those persons who have for five consecutive years and currently gain the major portion of their income as a scientific glassblower. (June '89)
- (c) **Junior** membership may be granted to those persons who are actively engaged in the art of scientific glassblowing with less than five years' experience.
- (d) **Student** membership may be granted to those who are actively enrolled in an accredited Scientific Glassblowing curriculum such as the Salem Community College Program. Only two years of eligibility is allowed. (June '01)

- (e) **International** membership may be granted to those persons residing in areas not represented by the Board of Directors and are outside the continental United States and Canada. (November '99)
- (f) **Artistic** membership may be granted to those persons who actively participate in the art of Artistic glassworking. (June '09)
- (g) **Associate** membership may be granted to those persons who have a close association with, or interest in, the glassblowing field.
- (h) **Retired** membership may be granted upon application from any Regular Member who no longer receives the majority of their income from the art of scientific glassblowing, due to accident, illness, or retirement and has been a Regular Member in good standing for at least ten consecutive years. (November '09)
- (i) **Lifetime** membership: The Board of Directors may bestow Lifetime membership upon that person who has been an active member of the Society and who has performed outstanding service to the Society or has made significant contributions to the art of scientific glassblowing. No more than three Lifetime memberships may be bestowed in anyone-year. All nominations for Lifetime membership should include a biographical sketch outlining such service contributions.
- (j) The Board of Directors may, in the best interest of the Society, elect persons other than glassblowers to Regular membership in the Society. An appeal to elect a non-glassblower to Regular membership must be made by a regular member to the Board of Directors. To be a valid request, it must be accompanied with a vote of approval at two (2) consecutive Board of Directors meetings separated by at least (4) months. (November '87)
- (k) The Board of Directors can add or subtract membership classes with a bylaw change.

Section 2 – Requirements

- (a) An initiation fee, determined by the Board of Directors, plus dues for the current year may accompany each application for membership. This money shall be returned if the application is denied by the Membership Committee (payable in U.S. Dollars). (June '01)

(b) No initiation fee will be required for Junior membership but, upon completion of five years of glassblowing experience, Junior members who choose to continue their membership with the ASGS must apply for Regular membership; such applications are to be accompanied by required initiation fees. (June '01)

Section 3 - Dues

(a) Dues are due and payable on January 1. Membership shall be forfeited if dues are not paid by January 1.

(b) The amounts paid for membership dues are voted on by members of the ASGS, who are eligible to vote, at the annual business meeting. (June '12)

Section 4 - Benefits

(a) Each class of membership shall carry specified benefits:

1. **Regular** membership carries benefits of being entitled to be a member of a chartered Section, voting privileges in the Section and the National, right to hold elective or appointive office, and receipt of all Society publications normally distributed to the membership.

2. **Junior** membership carries the benefit of being entitled to be a member of a chartered Section, voting privileges in the Section and the National, and receipt of all Society publications normally distributed to the membership. After three years of Section membership as a Junior member, said member may serve as a Director or Alternate Director (and such election does not conflict with said bylaws) May 2016

3. **Student** membership carries the benefit to be a member of a chartered Section and a member of the National. The dues shall be at a rate determined by the Board of Directors. Student Members will receive a one-year subscription to Fusion. Time enrolled as a Student Member is reduced from the 5 year eligibility as a Junior Member. (June '01)

4. **International** membership carries the benefit of being entitled the right to hold an appointed office and receipt of all Society publications normally distributed to the membership, and to hold elected office in Associate Sections. (November '96)

5. **Artistic** membership carries the benefit of being entitled to be a member of a chartered Section, right to hold appointed office, right to hold elected office in the

Section with the exception of Section Director, Alternate Director and other National offices, and receipt of all Society publications normally distributed to the Membership. (June '09)

6. **Associate** membership carries the benefit of being entitled to be a member of a chartered Section, right to hold appointed office, right to hold elected office in the Section with the exception of Section Director, Alternate Director (see Article IV Sections a & b) and other National offices, and receipt of all Society publications normally distributed to the Membership. (June '89)

7. **Retired** members are entitled to all benefits of the class of membership to which they belonged at the time that they retired. (June '86)

8. **Lifetime** membership carries benefits of being entitled to be a member of a chartered Section, voting privileges in the Section and the National, right to hold appointed office, exempt from all dues, and receipt of all Society publications normally distributed to the membership

9. The Board of Directors has the right to add, subtract, or alter member benefits as it determines necessary.

Section 5 – Resignations

(a) Any member, upon relinquishing membership in the Society, either voluntarily or involuntarily, immediately forfeits all rights and claims to any interests or assets of the Society.

(b) Any person whose membership has lapsed or has resigned from the Society may rejoin by paying the current dues and verifying with the National Office that their membership classification hasn't changed. Otherwise, the initiation fee will be charged as with any new membership.

ARTICLE IV - BOARD OF DIRECTORS

- (a) There shall be a Board of Directors composed of the President, President-elect, Secretary, Treasurer, one Director from each Section of the Society and one Director at Large chosen from the Exhibitor's Section. (June '02,'03)
- (b) The Director at Large must be a National member of the ASGS and an exhibitor at the annual ASGS Symposium for a minimum of 3 years. (June '02,'03)
- (c) The Board of Directors shall constitute the governing body of the Society and shall be vested with the full power and authority to put into effect the laws, resolutions and decisions of the Society. Upon a review from its Bylaw Committee and with a three fourth (3/4) majority vote at two consecutive Board of Directors meetings, (separated by at least 4 months) the Board of Directors may make alter or amend by laws not in conflict with the law for its own governance or that of the Society: delegate to any Executive Committee the full powers of the Board of Directors when the board is not in session: fill all offices for the unexpired term thereof, exercise general supervision over receipts and expenditures of the Society: appoint employees and other agents of the Society, define their duties, and define the duties of officers other than defined herein; fix compensation of employees and agents of the Society and do all other acts which it may deem to be in the best interest of the Society. (June '02)
- (d) The presence in person or by proxy of the majority of the Directors shall constitute a quorum at Board of Directors meetings and, except as otherwise provided, actions taken by the Board of Directors duly assembled shall be by majority vote of the Directors present in person or by proxy shall be valid for that one meeting
- (e) A special meeting of the Board of Directors may be called by the President or by agreement of a majority of the Board members.
1. Each Director must be notified by writing with the dated request at least one month in advance of any formal special meeting.
 2. In the event of a remote meeting, Directors or their alternates must respond with written notice of attendance. If in 10 days a quorum is not obtained, the motion must be withdrawn and the meeting is closed.
 3. Remote meetings can only cover one motion, and then that meeting is completed.
 4. Motions at a remote meeting can only be passed by a majority of the Board, not the majority of the quorum, and must have a written record (not voice) for votes.

- (f) No one member shall have more than one vote during any meeting of the Board of Directors.
- (g) Each Section shall elect an Alternate Director who may serve in place of the elected Sectional Director at Board Meetings. When necessary, the elected Sectional Director for a given Section will assign a proxy to the elected Alternate Director of that Section, first. If the Alternate Director is unable to attend, the proxy may be assigned to any other Board member. In either case, the proxy shall carry full voting privileges. A nationally elected officer may assign a proxy at Board meetings only to another nationally elected officer. (November' 87)

ARTICLE V – OFFICERS

- (a) There shall be four officers: President, President-elect, Secretary and Treasurer.
- (b) Each candidate for election to a National Office shall have been a Regular member in good standing of the Society for at least three years immediately prior to nomination. A person who has been a Junior member in good standing for the three (3) consecutive years previous to requesting Regular membership status will be eligible to hold any elected office within the Society after being approved to the rank of Regular member.
- (c) The President and President-elect shall serve a term of office of one year only. The President-elect shall, having served that term of elected office, automatically succeed to the office of President and serve for a one-year term only. The President shall not be eligible for election to any national office for a period of one year after completion of the Presidential term.
- (d) The Secretary shall serve a term of two years and is eligible for election to two consecutive terms. The Secretary shall not, following two consecutive terms, be eligible for election to the same office for a period of two years.
- (e) The Treasurer shall be elected by a majority vote of the Board of Directors. If needed, the ASGS shall provide financial reimbursement to the Treasurer or the Treasurer's representative who attends the Board of Directors meetings. The transition of the Treasurer at the November Board of Directors meeting may require the ASGS to offer financial reimbursement to both the present Treasurer and the Treasurer-elect. The

Treasurer should be a member in good standing for a period of three (3) years prior to shall have being elected. The Treasurer shall be elected yearly. The Board of Directors, by a majority vote, has the right to remove the Treasurer at any time. (May '02)

f) The Assistant Treasurer shall be selected by the Treasurer. The Board of Directors must approve the selection with a majority vote. The Assistant Treasurer shall have no vote on the Board of Directors and shall be provided no financial reimbursement to the Board of Directors meetings unless the Assistant Treasurer is representing the Treasurer. The Assistant Treasurer shall have been a Regular member in good standing for three (3) years. The Assistant Treasurer shall be selected (or reselected annually) by the Treasurer and the selection shall be approved by the Board of Directors. The Board of Directors shall have

the right to remove the Assistant Treasurer by a majority vote at any time. (May '02)

(g) The term of office of Sectional Directors shall be a maximum of four consecutive years, (A two-year term for two consecutive terms or one-year terms for four consecutive terms, etc.) They shall not, following four consecutive years, be eligible for election to the same office for a period of two years without the consent of the President.

(h) Each Officer and Sectional Director shall serve a full term of office or shall serve until a successor has been installed.

(i) The title of Emeritus may be granted to an officer for long and distinguished service to the Society. This title shall be assigned for life and shall be granted to only one officer at a time in each of the authorized Emeritus positions. The position may be filled only upon a resolution of the Board of Directors and ratified by the members present at the Annual Business Meeting of the Society. The Board of Directors will determine the minimum requirements of eligibility and privileges of each Emeritus position.

(j) In the event of an Officers death, resignation or the Board of Directors' determination by 2/3 vote that an officer's ability to perform the duties of that office have been adversely affected, the following succession shall take place:

1. Treasurer or Secretary - The President shall immediately appoint a successor. The President will mail a notice of same to each member of the Board of Directors asking for approval. The receipt of a majority of the Board members' favorable responses confirms the appointee as Treasurer or Secretary for the time remaining in the term of office. If confirmation of the President's appointee is unsuccessful, the President must select another person and submit that appointee for confirmation.

2. President - The President-elect shall automatically assume the office of President, serving that which remains of the uncompleted term of the previous President, and the President-elect - The President shall, upon completion of a term, remain in office until a successor is elected through the regular election process.
3. The Executive Secretary, by parliamentary law, is an appointive position. Appointment is made by the President with concurrence of the President-elect and approved by a majority vote of the Board of Directors. The position is of non-voting status and shall be for two (2) years with the right of the Board of Directors to ask for a resignation with a two-thirds vote. Duties are as to be described under Duties of the Executive Secretary.

ARTICLE VI – COMMITTEES

- (a) The Executive Committee shall be a permanent standing committee of the Society and shall be composed of the President, President-elect, Secretary and Treasurer; and the Executive Secretary is an ex-officio member, without vote. This committee shall not have the power to overturn Board of Directors' intentions.
- (b) The Bylaws Committee shall be a permanent standing committee of the Society and shall be composed of no fewer than five (5) persons. When possible, this committee shall be composed of the immediate past President as Chair, the President and no more than seven (7) and no less than five (5) of all able Past Presidents. The President-elect will serve as Secretary of the Committee without vote.
- (c) The Nominating Committee shall be a permanent standing committee of the Society composed of the President acting as Chair, the President-elect, and the Sectional Directors.
- (d) The Membership Committee shall process the membership applications of potential members, verify the accuracy of the application, and advice the Board of Directors on issues of member classes, fees, dues, and other aspects of memberships
- (e) The Audit Committee shall be a permanent standing committee and shall be composed of no less than three qualified members of experience and integrity elected by the membership annually at the annual Business Meeting. The Audit

Committee is charged with reviewing the Treasurer's report and recommending changes to any discrepancies found in the report. No existing Executive Committee member shall be eligible to serve on the Audit Committee. (Nov '04)

- (f) The President may appoint any other committees at any time.

ARTICLE VII – ELECTIONS

- (a) The Nominating Committee is charged with the responsibility of nominating only qualified members of experience and integrity who have actively participated in the work of the Society and are willing to work for its purposes.
- (b) The Nominating Committee will proceed with its duties in such a manner and at such a time that it is able to present a slate of one or more eligible nominees for each office on the ballot on or before the first day of January immediately preceding the date set for the elections. The Nominating Committee will deliver to the Secretary the names of the nominees and written agreements to serve if elected for communication to the membership.
- (c) Nomination for election may also be made by petition. Nominating positions must be signed by no fewer than fifteen voting members in good standing and must be accompanied by the name of the nominee and written agreement to serve if elected. These documents must be in the hands of the Secretary no later than the first day of February immediately preceding the date set for elections. (June '89)
- (d) The Secretary will submit the names of the nominees to the Elections Committee in good and sufficient time for the Elections Committee to perform its duties. The Secretary will retain for the Society record the written agreement to serve if elected of each nominee.
- (e) The Elections Committee, upon receipt of the nominations from the Secretary, shall form and mail a ballot to each member who is eligible to vote.
- (f) The Elections Committee shall provide each voter with one ballot and two envelopes. The smaller envelope shall be printed with the instructions for the balloting procedure that is to be followed. The larger envelope shall be pre-addressed to the Elections Committee. (June'86)

- (g) The Chair of the Election Committee, together with at least two of the other members of this Committee, shall open, validate and count all the ballots that are properly completed.
- (h) The candidate receiving the greatest number of votes shall be declared the winner. If said candidate cannot ascend to the office then that candidate receiving the second highest number of votes shall succeed to that office by approval of a 2/3 vote of the Board of Directors.
- (i) All duly elected officers shall be installed during the next Annual Business Meeting.

ARTICLE VIII – SECTIONS

- (a) For the purpose of furthering the better interest of the Society and its members, the Board of Directors may, upon receiving formal application from at least twenty Regular members, create a Section of the Society.
- (b) Each Section shall be self-governing to the extent that it does not conflict with the Charter and Bylaws of the Society.
- (c) Each Section shall be represented in the Society by having one Sectional Director seated on the Board of Directors. Said Sectional Directors shall have been elected by eligible voting members of the Section represented at some time prior to the first day of June. It is recommended that a Director be elected by a mail ballot, but whatever method is chosen, must be elected by a majority of all members in good standing. If only one candidate is running for an office, the Secretary of the Section can be instructed to cast one vote for said candidate.
- (d) In special instances, the Board of Directors of the Society may waive the minimum requirements for the formation of a Section. (November '91)
- (e) The dues of any Section may not exceed the dues of the Society for the same period or part thereof without approval of the Board of Directors of the Society.
- (f) The Sections will exercise all necessary precautions that any person not having voting privileges within the Society shall not have a vote within the Section elections that will have a direct or indirect bearing on the election of the members to sit on the Society Board of Directors, or to have a voice on Section or Society matters that will directly or indirectly bear upon Society policy. A member may, as a matter of choice, choose to pay dues in more

than one section; however, that member must declare only one Section as the "Section of Record" for all voting purposes pertaining to National policy.

- (g) A Director or Alternate Director will be eligible for reimbursement as long as the Section represented holds a valid charter that is recognized by the Board of Directors. Results from the Election Committee must be presented to the President. (July '10)
- (h) Associate Sections: Sections may be formed outside the United States and Canada. They will be known as Associate Sections without vote or travel reimbursement. (November '96)

ARTICLE IX – MEETINGS

- (a) There shall be such general meetings of the Society as the Board of Directors shall determine is necessary for the fulfillment of the purpose of the Society. At least two weeks written notice shall be given for such meetings.
- (b) The Society shall hold an Annual Meeting for the purpose of receiving reports of the officers of the Board of Directors and the Committees of the Society; for the installation of Officers and Sectional Directors; for setting of dues and for any other business that may arise.
- (c) A quorum for the general business meeting before the members of the Society shall consist of no less than 10% of the voting members. No proxies will be stipulated or accepted in lieu of attendance except that proxies may be stipulated in the case of members of the Board of Directors. (November '07)

ARTICLE X – FINANCE

- (a) For business purposes, the fiscal year shall begin on June 1 of each year.
- (b) An audit of the books of the Society shall be made at least once yearly and a report made at the Annual Meeting.

ARTICLE XI – PUBLICATIONS

FUSION shall be the name of the official Society publication.

ARTICLE XII – CONSTITUTIONAL

The rules contained in Robert's Rules of Order Revised shall govern the Society in all cases to which they are applicable and in which they are consistent with the Charter, Bylaws, Rules of Order or Standing Rules of the Society.