



THE AMERICAN SCIENTIFIC GLASSBLOWERS SOCIETY

Board of Directors Meeting

November 8, 2008

The Red Lion at the Quay Vancouver, Washington

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ASGS Board of Directors Meeting

June 15th, 2008 . Taj Mahal, Atlantic City, N.J.

Presiding Officers: Robert Singer. Secretary: Daniel Wilt

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Note: The following information was compiled at the B.O.D. Meeting by the Secretary via tape recorder and notes. The notation "See Report" refers to the actual report supplied to the Directors by President Robert Singer.

Meeting called to order by President Robert Singer at 9:11 A.M.

Roll Call was made by Secretary Daniel Wilt

Minutes of last meeting, November 10th, 2007 corrections: Executive Secretary, Dave Daenzer suggests that Travel to Symposium under Presidents Report be changed to Travel to Symposium for President, along with some spelling corrections. Dave Daenzer also notes that the Board of Directors recommends nominees to the membership for the Audit Committee. Treasurer, Frank Meints also asks for corrections to the spelling of his name.

Motion Resolution: Minutes Acceptance

To accept the minutes of the November, 2007 BOD Meeting as corrected.

Motion by: Jack Korfhage

Second by: Frank Meints

Motion Passed: Unanimous

Treasurers Report: See Report. Treasurer Frank Meints reports that we have about \$7,000.00 less in Fusion Ads. President Robert Singer reports that we lost about \$1,000.00 / issue of Fusion from information supplied by Dave Smart. President Robert Singer reports that this will be given to the Audit Committee for review. Jack Korfhage reports that the Regular Member Seminar money is up because the fee has increased. We cannot do this Seminar for free.

Old Business:

Presidents Report: See Report. In addition to the report given, President Robert Singer gave details and notes that the Symposiums cannot loose money and it would be nice if the Symposiums could make money for the Society's operating expences. Jack Korfhage adds that the Roster will be in PDF format on the web. President Robert Singer also notes that he would like to see the Treasurers report in more detail. The Society remains stable but in a negative way. Honored Guest, Gene Nelson asks when the National Office started doing Symposium work. Gene said when he was Symposium Chairman he did all the work the National Office is doing now for the Symposium. Gene asked if this added workload is costing the membership additional money. Executive Secretary Dave Daenzer reports that Symposium work is not in the List of work to do under the contract. Honored Guest, Jerry Cloninger / Symposium Coordinator commented that the National Office may be

looking for a raise, if they do then the Symposium workload should go back to the Symposium Committee.

Deborah Camp asks if we are soliciting new members?. Jack Korfhage will look into this.

Committee Report:

ASGS Assistant to Computer Committee: See Report and attachment.

Jack Korfhage reports that this is not an official committee and he wants to make it official.

Brian Schwandt asks how much the Computer Committee will get involved with becoming more paperless. Jack Korfhage will make recommendations to this effect.

Executive Secretary: See Report. Dave Daenzer reports that restitution issue is resolved and he thanks all the members of the board for their participation.

Section Reports: See Reports.

Allan Brown Glassblowing Seminar Report: See Report. Jack Korfhage adds that the Seminar is full for this Symposium and 5 to 7 people are paying a fee to watch.

Audit Committee: See Report: Edwin Powell asks if anyone else has access to records. Reports are in PDF format. Ed Powell's concern is "where will the reports go".

AV Committee: See Report.

Awards Committee: See Report. President Robert Singer wants to give another Award "Presidents Achievement Award"

Computer Committee Report: See Report

Education Committee: See Report. Michael Souza

Outreach Committee: See Report

International Liaison: See Report. Patrick DeFlorio reports that we had a good turn out for the upcoming Symposium here in Atlantic City.

Junior Liaison: See Report.

Membership: See Report inserted

Nominating Committee: See Report. President Robert Singer adds that there are no new Nominations at this time and it is up to the Directors to come up with nominees. It shouldn't be up to the President to do this, as has been done in the past.

Publications: See Report

Editors Report: See Report

Technical Q&A Committee Report: See Report

Reference & Abstracts Committee Report: See Report

Finance Committee: See Report submitted by Michael Souza

Safety Committee Report: See Report

Bylaws Report: See Report. Edwin Powell suggests that we change the Motion form to show "1st Vote" or "2nd Vote". This way we will know if a motion that was passed at a previous Board of Directors meeting needs to be voted on again. Ed also suggests that we send the original motions to the National Office and submit motions to be put on the web site.

Proceedings Ad Hoc Committee: See Report. Jack Korfhage. Deborah Camp suggests that if someone wants a printed copy than a spiral bound copy would be much cheaper to produce. Dave Daenzer suggests archiving Proceedings on the web. Brian Schwandt suggests that maybe the video library should be on the web also. President Robert Singer adds that the cost to publish and print Proceedings can break a Symposium. Gene Nelson suggests further discussion at the General Membership meeting. Rick Gerhardt says we should put it on the web site and if someone wants a printed copy they should have to purchase it.

President Robert Singer reports that he would like it publicly noted that he is recommending that we do-away with the printed version of Proceedings. We simply cannot afford to produce this and mail it to all members.

Symposium Coordinators Report: Jerry Cloninger gave a report of the up-coming Symposium sites: Vancouver WA. In 2009, San Antonio, TX in 2010. Jerry feels very comfortable working with both Victor Mathews in 2009 and Robert Singer in 2010.

Symposium Report: Chairman Dave Surdam reports that all is well so far. Seminars are being set-up and we have met our room block.

Symposium 2009: Victor Mathews reports that the 2009 Symposium will be held in Vancouver WA. at the Red Lion Hotel, June 1st – 7th. The Portland Rose Festival is going on at the same time. Portland International Airport is just across the river for easy access to the Symposium site and the Hotel has a free shuttle. 400 room nights are reserved, we have to come up with a minimum of 300. Rooms cost \$89.95 for Single Queen, \$99.95 Double Queen, up to 4 people per room. Food and Beverage minimum is \$2,500.00, and the Junior Workshops will be performed at Firelight Glass which is very close to the Hotel. Something a little different, Bruce Suba will be doing a Neon Seminar.

The Fall B.O.D. Meeting will be November 7th-9th. Committee chairs for the Symposium are members of all sections. Directors of each section were picked for committee positions. Victor also reports that the proceeds from the Art Auction will be for a charitable organization, or to the A.S.G.S..

Mike Souza comments that the proceeds made to the A.S.G.S. may not be tax deductible.

Jack Korfhage notes that Vic is setting a good example by having the whole membership run the Symposium.

Rick Gerhardt comments that after looking at the Treasurers Report from Frank Meints, the Night out has been the reason for some Symposiums loosing money.

Symposium 2010: Chairman: Robert Singer reports that the Symposium will be in Texas, but he will need the Symposium Coordinator to help make the decision on the final location for the 2010 Symposium. It looks like it will probably be in San Antonio. Bob also notes that would like to come to the next Board of Directors meeting with a contract.

President Robert Singer asks Symposium Coordinator to start looking for locations for the 2011.

Old Business: None

New Business:

Motion Resolution: Rename Junior Member Seminar

I move that the Junior Member Seminar be renamed to the Joe Gregar Junior Member Seminar.

Motion by: Victor Mathews

Second by: Georges Kopp

Motion passed-Unanimous

President Robert Singer reports that he would like to bring up at the Membership Meeting a decision by Presidential Decree:

It is the intent of the Board of Directors to discontinue publishing a printed version of the Proceedings. There will be an electronic version available in a PDF format. This will be available on the ASGS web site. A printed, unbound version will be made available to members at cost plus mailing.

Thank you

The Board of Directors

Michael Souza would like it noted that regular members who do not attend the Symposiums are vested to cover the cost of losses at Symposiums with their dues.

Motion Resolution: Memorial Scroll Addition

I motion Daniel Edward's name be added to the Memorial Scroll.

Motion by: Brian Schwandt

Second by: Victor Mathews

Motion Passed-Unanimous

Adjourn

Motion Resolution: Adjournment

I motion to adjourn this Board of Directors meeting for President Robert Singer, in Atlantic City, N.J. this 15th day of June, 2008

Motion by: Brian Schwandt

Second by: Victor Mathews

Motion Passed-Unanimous

Installation of Officers: The following Officers were installed at this time, this day: June 15th, 2008:

Jack Korfhage / President

Gene Nelson / President Elect

Frank Meints / Treasurer

Edwin Powell / Executive Secretary

Daniel Wilt / Secretary

A.S.G.S. Board of Directors Meeting

June, 15th 2008. Taj Mahal, Atlantic City, N.J.

Presiding Officer: Jack Korfhage. Secretary: Daniel Wilt

Time: 4:20 P.M.

First order of business:

Motion Resolution: Treasurer Appointment

Motion to elect Frank Meints as Treasurer for fiscal year 2008-2009

Motion by: Victor Mathews

Second by: Brian Schwandt

Motion Passed-Unanimous

Motion Resolution: Install Executive Secretary

Motion to appoint Edwin Powell as Executive Secretary of ASGS (2 year)

Motion by: Victor Mathews

Second by: James Cornell

Motion Passed-Unanimous

Motion Resolution: Assistant Treasurer

Motion to appoint Victor Mathews as Assistant Treasurer for one year- June 2008 to May 2009.

Motion by: Frank Meints

Second by: Brian Schwandt

Motion Passed-Unanimous

Budget: President Jack Korfhage submitted a proposed budget for 2008-2009 to the Board of Directors.

Motion Resolution: Motion to accept proposed budget for fiscal year 2008-2009

I motion that we accept the proposed budget for fiscal year 2008-2009.

Motion by: James Cornell

Second by: Brian Schwandt

Motion Passed-Unanimous

Robert Singer nominates Dave Daenzer to Chair the International Liaison Committee.

President Jack Korfhage nominates Robert Singer to Chair Steering and Bylaws.

Executive Secretary, Edwin Powell suggests making a list and send to the Board of Directors.

President Jack Korfhage reports that the nominations for the Audit Committee will be at the Annual Business Meeting on Wednesday, June 18th 2008 at 9:00 A.M.. A chairperson will be picked at that time. A list of names to be submitted for nomination by Jack Korfhage are as follows: Neal Korfhage, John Squeo Steve Moder, Richard Bock, and Skip Huckaby, Joe Wallace, Scott Bankroff, and Daryl Smith.

President Jack Korfhage is also proposing an ASGS store on our web site. We don't buy or stock any items. In the case of shirts, they embroider and stock the material. We get a cut of the sale.

Old Business: none

New Business: Symposium Coordinator, Jerry Cloninger reports that he is looking for volunteers and a site for the 2011 Symposium. Jerry reports that now is the time to start working on the 2011 Symposium.

Motion Resolution: B.O.D. Meeting Adjournment

I motion to adjourn this B.O.D. meeting for President Jack Korfhage this 15th day of June, here in Atlantic City, N.J.

Motion by: Brian Schwandt

Second by: James Cornell

Motion Passed-Unanimous

TREASURERS REPORT NOVEMBER 2008

Welcome to the November BOD.

It has been an honor to serve as your treasurer. Not being an accountant, I have relied on our national office and accounting firm to sort out and keep track of the numbers. Amy has done an excellent job for our society. My main function is to make sure the bills are correct and get paid.

We have progressed from a mom and pop national office to a modern, efficient (and bondable) control center. We are now meeting the requirements of good business practices. With an audit committee in place and functioning well, we are doing things right. The audit committee fills the gap we had in keeping track of income and deposits.

Non profits are under more scrutiny from the IRS of late so it is comforting to know that we are in compliance.

THE NUMBERS

The financial reports that are generated for the BOD are in a format that hopefully can be understood by both accountants and the rest of us.

We operate on a June through May fiscal year. There is always some overlap of income and expenses as this date includes financials from two symposiums. FUSION advertisers also pay in various sequences. This makes it difficult sometimes to get a clear picture.

By taking a function or event by itself, like symposiums, a clearer set of numbers is possible. Comparing several years also can show a trend.

I will ask Amy if she can generate a report on FUSION like we have on the symposiums.

We rely on some profit from FUSION and symposiums to balance the books. We do not receive enough money in memberships to cover expenses, Saving money on taxes and getting a grant or two will help our bottom line. See the 501C3 proposal under new business.

Another cost saving this year, thanks to a presidential proclamation from Past President Bob Singer, is having PROCEEDINGS available on CD format instead of printed form. Why didn't I think of that.

Doing more electronically as Jack had done with the BOD agenda and reports will save mailing costs. Thanks, Jack!

I expect that our mutual funds investments are continuing to take a big decline in value with the present financial crises. We do not need this money right now so all we can do is wait it out and see what happens.

These went from \$54,384 on 6/30/08 to \$45,847 as of 9/30/08 Ouch!

We have over \$64,000 in certificates of deposit for cash back up.

At Jack's instructions, Amy moved money over \$100,000 to First Citizens Bank of North Carolina to insure that it was covered by FDIC. At that time, it was not clear if congress was going to raise the limit to \$250,000.

This will be my last report as treasurer. This function will be the responsibility of Victor Matthews. Thank you Vic!!

I will be helping with the transition as needed.

Frank Meints

Treasurer ASGS

November 25, 2008

PROPOSAL TO CHANGE THE ASGS FROM 501C6 TO 501C3 CLASSIFICATION.

The ASGS was and is classified as a 501C6 organization. This is an Internal Revenue Service classification for tax purposes for non profit organizations. This rating is used for fraternal organizations and service clubs. This rating fit the ASGS in the early years. We have grown and progressed from some glassblowers having a beer together, to a society that has introduced the seminar program, junior and regular member seminars, mentor program, publications containing how to and scientific information, symposiums containing demonstrations and posters, educational section meetings and collaboration with Salem Community College.

The classification 501C3 is for organizations the are among other things, scientific and educational. In a conversation with an IRS agent, we definitely meet that criteria. This classification is under the general heading of charities. We do not have to be a charity to meet the requirements.

To apply for this classification, the ASGS needs to amend its charter and fill out a irs Form 1023 and send in an application fee of \$750.00

I am not sure what the procedure is to amend our charter or the cost at this writing.

Our present charter is lacking two items that are now required for all 501 charters.

A full copy of the requirements will be distributed at the BOD. You may also log on to irs.gov/charities

1. In short, we need to state that earning will not be distributed to members except for reasonable compensation for services rendered and that we will not engage in political activities.
2. Upon dissolution of the corporation, assets will be distributed to one or more exempt purposes -- another non profit or to the government.

Benefits of 501C3

We can be exempt from state sales tax. State tax on one issue of FUSION is over \$600.00, A state will issue a tax exempt I. D. upon getting a federal determination letter.

Charitable donations by individuals can be tax deductible.

We can also save 33 to 50 percent on mailing costs.

Page 2 501C3

We will be eligible to receive grants. Grants can be for programs, equipment and operations.

(Mike Souza is going to take a class in grant writing. There may be others out there already experienced.

Grant reporting takes time and usually administrative costs are included in the grant.

This is an outline for discussion. Jack has suggested that we form a committee to look at all the details and procedures.

I think this is worth the effort to not only save money on taxes but to have another avenue to enhance our educational programs.

Frank Meints
Treasurer ASGS

American Scientific Glassblowers Society
President Elect Report

October 21, 2008

I recently had the privilege of attending the Northeast Sectional meeting hosted by Wayne Martin at M & M Glass. The meeting was excellent and well attended by members of the section. This section is a strong section within the ASGS.

After attending the Northeast section meeting, I have had several ideas that I feel would help the ASGS grow. I am currently working to identify ways to increase membership and cut unnecessary costs. I would like to see the ASGS take a more active role in being the leading source of information on scientific glassware. The knowledge of our scientific glassblowing community is immense. There are many individuals who work in the glass field that would like for the ASGS to share knowledge with them. Currently, there is no avenue for these individuals to connect with the ASGS. The ASGS could be an excellent reference tool for the glass field. I would welcome the opportunity to explain this idea and others in more detail in an upcoming business meeting.

During this meeting, it was pointed out that the ASGS has roughly 350 members. Yearly, it takes over 90 volunteers to carry out the tasks needed to keep the ASGS running. This is slightly above 25% of the total members. These volunteers are extremely important to the continued success of the ASGS. If you would like to volunteer in any area, please contact your local director. If you feel that you are not qualified to volunteer in a certain area, prior volunteers are available to assist and guide.

I am looking forward to the year as President Elect. I welcome any ideas or suggestions from members that will help in the continued success of the ASGS.

Regards,
Gene Nelson



THE AMERICAN SCIENTIFIC GLASSBLOWERS SOCIETY

P.O. Box 778 • Madison, NC 27025 • (336) 427-2406 • Fax (336) 427-2496

Presidents Report

November 8, 2008

Hello,

Welcome to the ASGS November Board of Directors meeting. This years meeting will take place at the Red Lion Inn at the Quay in Vancouver, Washington. The meeting will begin at 9:00 AM and I hope to be done before 5:00 PM. I do not have the room number as yet where the meeting will be held. I will contact everyone with that information as I receive it. If you need to contact me for any reason I can be reached on my cell phone at 225-933-2614. Have a safe trip.

I have been able to attend one section meeting since the Atlantic City Symposium. The Southern California Section invited me to their meeting held at Kildee Scientific Glass. Thanks go to Bob Maiden for hosting the meeting in his shop and Rick Gerhart for inviting me to stay in his home and providing transportation around the Los Angeles area.

President Elect Gene Nelson attended the North East Section meeting hosted by Wayne Martin at M & M Glass Blowing in Nashua, New Hampshire. If you would like to have a National Officer attend your meeting please invite them, since we are on an extremely tight budget, funding would be a great help.

Up Dates: The Computer Committee has been renamed the Information Services Committee. I feel that this name change is more appropriate for the function the committee. The ASGS store is now up and running, offering a wide range of products that features the ASGS logo. The address to the web-based store is www.cafepress.com/ASGS. The ASGS receives a \$ 2.00 mark up on all merchandise.

To protect the ASGS during the current banking crisis a second savings account was opened in a separate bank for funds that exceeded \$100,000. This account is approximately \$30,000. There is an on going investigation into the possibility of applying for non-profit 501C3 status for the ASGS. The idea behind this move is to save sales taxes and apply for grant money.

President Elect Gene Nelson and Membership Committee Chair Kevin Teaford are teaming up to do a membership drive. They will work with mailing lists donated by vendors and formulate a discounted membership to first time members.

I would like all of the Directors to be thinking about ways to increase membership at both the National and Section level. Also, how can we generate revenue at the Section level so that the Section will be able to finance their Director's trip to future November Board of Directors meetings. Bring your ideas to the meeting.

I will see you Saturday in Vancouver.

Jack Korfhage
President, ASGS



THE AMERICAN SCIENTIFIC GLASSBLOWERS SOCIETY

P.O. Box 778 • Madison, NC 27025 • (336) 427-2406 • Fax (336) 427-2496

Executive Secretary Report

November 8, 2008

President and Members of the Board of Directors,

National Office

The National Office has been fulfilling the society's needs and it appears that they are not experiencing any difficulties in fulfilling those needs.

I am continuing my predecessors policy of monitoring all incoming and outgoing email to the National Office. This gives me a sense of the services we are provided by the office. I am impressed with the professional manner with which the office represents our society. The office handles all requests courteously and promptly.

Recent changes in US Postal Services have caused a problem with mailing Fusion to our International Members. The US Postal Services has eliminated surface mail and now only offers First Class for all overseas mail. We currently have about 40 International Members (this does not include Canadian members) of which 16 are currently receiving Fusion at the First Class rate. The other 24 members have elected to receive Fusion via surface mail. We have been absorbing the additional costs for the 24 International Members.

A solution to this problem would be to keep the International Member dues at \$85 and add \$19.50 to cover the additional cost for mailing First Class. Keeping the dues at its current rate eliminates the need for a required dues increase approval by the membership. The National Office also supports this solution.

Obligations

At the beginning of our Section meeting season I sent an email with an General Liability Coverage Insurance Request Form to Section Directors. Filling out this form provides liability insurance for your Section meeting. Section Directors are responsible to insure that the forms are filled out and faxed to the National Office prior to your meeting. Please utilize the form to receive this important benefit for your Section and protect our society.

Respectfully submitted,
Edwin A. Powell
Executive Secretary

BOOKKEEPING PLUS... PROFESSIONAL SERVICES, INC

October 16, 2008

American Scientific Glassblowers Society, Inc.
Edwin Powell
36 Main Street
Auburn, NJ 08085-9406

Dear Mr. Powell:

Since our inception in 1994, the dedicated staff of Bookkeeping Plus has provided individuals, businesses and non-profit organizations with a wide range of professional services including tax planning and preparation, accounting, payroll, computer software consulting and management services. Our continual investment of time and resources in continuing education, computer technology and civic participation demonstrates our commitment to excellence. Our team approach allows our clients to have access to personnel skilled in a variety of disciplines. Because our firm is small, our clients benefit by getting personalized, quality service that is beyond comparison.

Enclosed is our bid to provide National Office Management Services for your organization. Thank you in advance for your consideration.

Sincerely,

Amy C. Collins
President

Proud Member of: Certifications/Degrees:
Greater Greensboro Builder's Association BBA in Accounting-Marshall University
Western Rockingham County Chamber of Commerce Certified QuickBooks®Pro Advisor

104 West Hunter Street

Madison, NC 27025

(336) 548-9600

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BOOKKEEPING PLUS... PROFESSIONAL SERVICES, INC

October 16, 2008

American Scientific Glassblowers Society, Inc.
Edwin Powell
36 Main Street
Auburn, NJ 08085-9406

Dear Mr. Powell:

We are pleased to offer this proposal to provide National Office Management Services to The American Scientific Glassblowers Society, Inc. (hereafter ASGS).

Bookkeeping Plus Professional Services, Inc. (hereafter Bookkeeping Plus) will provide the services listed in the attached Scope of Services that was prepared by ASGS and included in your request for proposal.

Bookkeeping Plus will also be available for other special projects as needed. These projects will be billed at our prevailing hourly rate, or, in special circumstances will be quoted on a per project basis.

The annual contract fee for this service will be \$34,800.00. We will invoice in 12 equal monthly installments of \$ 2,900.00. Invoices will be submitted on the 1st day of each month, and payment will be due in full on the 10th day of the month in which the invoice is submitted.

A service charge of 1 ½% per month will be added to accounts that are 30 days past due. In addition, all accounts 30 days past due will be placed on credit hold and work will be suspended until the account is paid in full.

Either party has the right to terminate this agreement upon 30 days written notice to the other party or upon mutual agreement of both parties. Both parties agree to good faith negotiations in the event that changes are required to the Scope of Services or any other consideration of this agreement.

Bookkeeping Plus will maintain Errors and Omissions Liability insurance in addition to the required dishonesty bond. This proposal does NOT include any responsibility or insurance coverage of any property, records, etc. owned by anyone other than Bookkeeping Plus.

(Continued next page)

All ASGS records, whether electronic or paper, will remain the property of ASGS and will be available for inspection during normal business hours at our location. We will provide backup copies of electronic data upon request.

In the event of expiration and/or termination of the agreement, all ASGS property will be handed over upon payment of final invoice.

Software used to prepare and/or store data will remain the property of Bookkeeping Plus.

This agreement will become effective on August 1, 2009 and will continue for the term of 1 year. The first installment will be invoiced on August 1, 2009 and will be due on August 10, 2009.

Both parties agree to good faith negotiations for renewal of this agreement beginning 60 days prior to expiration.

Signature below by authorized representatives of the parties constitutes acceptance of this proposal. Upon acceptance, this document and the attachments become a binding contract between the parties.

Acceptance:
Bookkeeping Plus Professional Services, Inc.

Print/Type Name: Amy C. Collins

Authorized signature: _____

Title: President

Date: October 16, 2008

American Scientific Glassblowers Society

Print/Type Name: _____

Authorized signature: _____

Title: _____

Date: _____

104 West Hunter Street

Madison, NC 27025

(336) 548-9600

Scope of Services (revised 6/4/05)

Association Management

1. General Office

- a. Phone (answer phone calls as available, 9 a.m. – 5 p.m., CST, call return within 24 hours, M-F) Note: We do not require receptionist service, but would like a personal response if possible. We receive about 2-3 phone calls per day.
- b. Fax (receive 24 hr, 7 days/week, transmit as necessary during normal business hours)
- c. Voice Mail (call return within 24 hours, M-F)
- d. E-mail (receive and respond within 24 hours, M-F)
- e. Route communication to officers and committee chairs as necessary
- f. Maintain regular contact with Executive Secretary
- g. Prepare general report on office operations for each Board of Directors meeting

2. Management Company Facilities

- a. Provide storage for inventory listed

3. Inventory

- a. Provide secure storage of archival records (off-site storage acceptable, ~200 square feet)
- b. Maintain copies of past publications for distribution on request (on-site storage, ~80 square feet)

4. Financial Management

- a. Maintain ASGS financial records in an accepted accounting practice format
- b. Receive, record, and deposit all income: dues, symposium registration, advertising, etc.
- c. Provide credit card processing for dues, symposium registration, and other payments
- d. Receive treasurer approved, prepared, and signed checks for counter-signature and final disbursement in payment of invoices. Receive and file copy of invoice and duplicate copy of check for each invoice.
- e. Provide weekly, monthly, quarterly, and annual reports to the treasurer and bookkeeper. Reports to include the following (The details of format and timing for specific reports will be mutually agreed upon by the ASGS and the service provider):
 - i. Receipts (cash & credit) & Disbursements
 - ii. Deposits
 - iii. Bank Reconciliation
 - iv. Accounts Payable & Receivable
 - v. Budget Comparison
 - vi. Other reports as requested

5. Membership Committee Support Services

a. New and Prospective Members

- i. Respond to all inquiries regarding membership in the ASGS within 24 hours
- ii. Add personal contact information of prospects to database and forward to respective section director
- iii. Send out prospective member packets: personalized letter, information brochure and application, to all prospects
- iv. Follow up after 30 days to confirm receipt of information
- v. Process membership applications
- vi. Forward application information to the membership chair for determination of membership classification
- vii. Add to roster after confirmation by membership chair
- viii. Place new members in the closet regional section to their address unless otherwise specified
- ix. Send introductory materials to new members when notified by membership chair.
- x. Maintain and update membership marketing and promotion materials

b. Current Members

- i. Send and process renewal invoices to all members
- ii. Coordinate with the membership chair on the reclassifications
- iii. Maintain and update the membership roster on searchable database
- iv. Provide periodic reports to officers and section directors of membership statistics
- v. Prior to each Board of Directors meeting, prepare a report of membership statistics

c. Marketing

- i. Maintain record of past, current, and prospective members contact information
- ii. Assist implementation of marketing program as requested

d. Membership Mailings

- i. Process annual mailing of membership information mailing
- ii. Prepare mailing labels for mailings from the national office and for committee chairs (dues renewal forms, election and dues increase ballots, symposium packets)
- iii. Provide mailing list information and/or labels for membership mailings as requested by authorized individuals

6. Publication Committee Support Services

a. Fusion (quarterly journal)

- i. Respond to advertising inquiries
- ii. Process advertising submissions
- iii. Maintain database of advertisers
- iv. Bill & receive payment for advertising

- v. Provide mailing list information to publisher
- vi. Provide report of advertising revenue quarterly (per issue) to publication chair and Fusion editor.
- vii. Communicate with publication chair, Fusion editor, and publisher as necessary
- b. Proceedings (annually – symposium papers)
 - i. Providing mailing list information to publisher (from Symposium database)
 - ii. Communicate with publication chair, Fusion editor, and publisher as necessary
- c. Website
 - i. Transmit web advertisements and related update information to the webmaster
 - ii. Relay update information related to symposia, committees, etc. to the webmaster

Conference/Trade Show Management

- 1. General
 - a. Maintain database of attendees, exhibitors, function attendance, and finances.
 - b. Provide monthly reports to the Symposium chair, or as requested.
- 2. Pre-registration
 - a. Receive, publish, assemble, and mail registration information
 - b. Process symposia advance registrations and payments
 - c. Provide monthly reports to symposium coordinator and chair and as requested
- 3. Exhibitors
 - a. Process exhibitor registrations and payments
 - b. Respond to/redirect vendor inquiries
 - c. Provide monthly reports to the Exhibits chair, or as requested.
- 4. Onsite
 - a. Oversee onsite registration
 - b. Coordinate with the treasurer for processing onsite receipts of cash
 - c. Receive payments at annual charity auction

National Office Report to the ASGS Board of Directors

Dear President and Members of the Board of Directors of the ASGS:

Accomplishments/Special Projects:

- We assisted Deborah Camp with setting up a website page at www.cafepress.com so members (and non-members) are able to purchase ASGS t-shirts, hats, coffee mugs and other promotional items. The Society pays nothing for this site and will generate \$2.00 income for each purchase. This is a positive cost-effective manner of promoting the Society.
- We are investigating partnerships with Hertz, Marriott, Federal Express, Sam's Club and Bank of America in order to provide membership advantages for ASGS members. These organizations may offer our members discounts at no cost to the Society.
- We have been researching the benefits/challenges of changing our IRS status from 501(c)6 to 501(c)3.

Financial Situation:

- Although the checking account balance increased by \$46,273.64 between 09/30/07 and 09/30/08, the primary reasons for the increase include:
 - a. We received a lump sum final restitution payment of \$30,000.
 - b. The 2008 Symposium generated much needed revenue in the amount of \$22,508.83.
- The combined investment account balances decreased by \$15,133.11 due to lower yield interest rates on CDs and a market value decrease in the AIM funds of \$15,739.15 (or 25.6%) compared to the same time last year.
- The investment CDs at BB&T have a 7 month term and will expire 11/07/08. Our current interest rate is 1% compared to 4.95% for the term ending 04/07/08.
- Our current budget projects a \$16,850 deficit. The leadership is taking steps to ensure sustainability with the following measures in place:
 - a. 2007 Proceedings will be produced in electronic format (CD) rather than the costly print version.
 - b. The 2008 Roster has been produced only in electronic format (CD). Printed copies will be available upon request.
 - c. Charge postage fees of \$19.50 to all international members and Fusion subscribers due to the discontinuance of surface international mail by the US Postal Service.

Goals and Objectives:

- Find ways to generate additional Fusion revenue and/or reduce costs.
- Seek new members, re-engage former members and maintain our current membership roster.
- Evaluate (re-evaluate?) our market – are we missing a segment of potential members and/or advertisers?
- Provide any requested support to the Symposium Committee, Sections and other Committee Chairs/members – even if it's outside the scope of our contract.
- Continue to strive for excellence while performing our duties in a timely, cost-effective manner.
- Set up PayPal on our website for dues renewal and Symposium registration. This is to fulfill requests from members and attendees who prefer the security of paying via PayPal as well as those who would like the option to register/pay outside normal office hours.

In closing, I must impress upon you how important it is to maintain open and honest lines of communication. Please feel free to contact us with suggestions, ideas and constructive criticism so that we are able to serve you in the manner in which you deserve.

Respectfully submitted by Amy Collins

October 16, 2008

Bookkeeping Plus Professional Services, Inc.

American Scientific Glassblowers Society National Office Manager

American Scientific Glassblowers Society Balance Sheet

	Sep 30, 03	Sep 30, 04	Sep 30, 05	Sep 30, 06	Sep 30, 07	Sep 30, 08
ASSETS						
10000 · Unrestricted Funds						
Checking-BB&T						
10070 · General Budget	31,708.30	49,839.65	46,226.09	37,653.30	11,097.36	56,871.00
10071 · Reg Member Workshop Donations	1,403.49	1,403.49	1,403.49	1,403.49	128.89	628.89
10073 · Jr Member Workshop Donations	201.12	201.12	201.12	201.12	201.12	201.12
10074 · Audio Visual	66.50	66.50	66.50	66.50	66.50	66.50
Total Checking-BB&T	33,379.41	51,510.76	47,897.20	39,324.41	11,493.87	57,767.51
15000 · Restricted Funds						
15040 · BB&T CD # 5810696771	43,501.22	43,501.22	43,501.22	43,501.22	43,501.22	43,501.22
15050 · BB&T CD # 5810696763	11,638.42	11,777.01	11,941.12	12,124.91	12,743.94	13,118.37
15070 · AIM Fund - BB&T	21,311.01	30,498.33	42,127.42	50,950.98	61,586.42	45,847.27
15080 · BB&T CD # 5815017066	7,200.00	7,285.74	7,387.26	7,500.96	7,882.99	8,114.60
Total 15000 · Restricted Funds	83,650.65	93,062.30	104,957.02	114,078.07	125,714.57	110,581.46
Total Checking/Savings	117,030.06	144,573.06	152,854.22	153,402.48	137,208.44	168,348.97
Accounts Receivable						
12000 · Accounts Receivable	(93.50)	(20.00)	60.00	(37.50)	(37.50)	(183.50)
Other Current Assets						
14999 · Undeposited Funds	1,733.30	-	1,082.00	-	-	(63.50)
Total Current Assets	118,669.86	144,553.06	153,996.22	153,364.98	137,170.94	168,101.97
TOTAL ASSETS	118,669.86	144,553.06	153,996.22	153,364.98	137,170.94	168,101.97
LIABILITIES & EQUITY						
Equity						
39000 · Cumulative Income/Loss	104,880.54	118,669.86	144,553.06	153,996.22	153,364.98	137,170.94
Net Income	13,789.32	25,883.20	9,443.16	(631.24)	(16,194.04)	30,931.03
Total Equity	118,669.86	144,553.06	153,996.22	153,364.98	137,170.94	168,101.97
TOTAL LIABILITIES & EQUITY	118,669.86	144,553.06	153,996.22	153,364.98	137,170.94	168,101.97

	<u>Sep 30, 03</u>	<u>Sep 30, 04</u>	<u>Sep 30, 05</u>	<u>Sep 30, 06</u>	<u>Sep 30, 07</u>	<u>Sep 30, 08</u>
Receipts/Disbursements						
Receipts						
40000 · National Office Receipts						
40105 · Membership	41,907.50	42,355.10	40,720.00	41,093.90	40,240.00	38,252.50
40110 · Fusion-Single Issues	431.00	40.00	60.00	20.00	40.00	24.00
40115 · Interest	684.47	855.69	1,006.86	1,498.43	2,873.86	2,164.32
40125 · Investment Market Value Adj.	3,788.52	1,987.32	4,429.09	2,823.56	8,635.44	(15,739.15)
40130 · Advertisers - Web	3,112.50	3,695.00	4,343.33	3,514.17	2,945.00	3,095.00
40135 · Advertisers-Classified	1,493.00	1,064.00	2,109.17	1,991.58	2,256.00	2,613.50
40140 · Advertisers-General	49,854.75	53,973.40	53,266.00	56,599.00	48,325.00	41,174.00
40145 · Subscriptions-Fusion	1,586.00	1,311.20	1,318.40	1,178.20	1,344.00	957.60
40155 · Other Donations	-	-	1,003.00	-	-	-
40160 · Shipping and Handling	1,064.47	794.09	970.65	1,101.17	1,196.61	1,193.88
40165 · Restitution Payments Received	8,389.62	3,300.00	4,800.00	1,700.00	4,260.00	34,600.00
40170 · CD Library of Proceedings	-	1,860.00	930.00	210.00	30.00	90.00
40175 · Exhibitors Group Dues-Passthru	-	375.00	250.00	125.00	625.00	125.00
40180 · Fusion Archives	-	-	2,360.00	520.00	240.00	240.00
40185 · Royalty Income	-	-	202.23	172.07	96.54	-
Total 40000 · National Office Receipts	112,311.83	111,610.80	117,768.73	112,547.08	113,107.45	108,790.65
41000 · Symposia Receipts						
41100 · Registration	10,200.00	18,180.00	18,920.00	11,880.00	10,530.00	11,700.00
41101 · Member Workshop	2,100.00	640.00	160.00	2,090.00	1,170.00	4,800.00
41103 · Exhibits Only	540.00	-	-	-	770.00	1,060.00
41104 · ASGS Member Day Card	180.00	730.00	-	275.00	-	1,150.00
41105 · Non Member Day Card	80.00	520.00	80.00	935.00	-	1,160.00
41106 · Inclusive Package Discount	-	-	-	740.00	-	(291.40)
41107 · Student Day Card	-	-	-	-	-	10.00
41110 · Seminars						
41111 · Seminar 1	-	395.00	320.00	240.00	900.00	1,410.00
41112 · Seminar 2	-	790.00	715.00	1,920.00	810.00	300.00
41113 · Seminar 3	1,200.00	1,440.00	400.00	1,680.00	900.00	850.00
41114 · Seminar 4	3,240.00	995.00	560.00	320.00	-	850.00

	Sep 30, 03	Sep 30, 04	Sep 30, 05	Sep 30, 06	Sep 30, 07	Sep 30, 08
41115 · Seminar 5	##### # \$ # # # #	##### # # # # #	##### # # # # #	##### ' (' # # # #	#####	##### " # ' # # # #
41116 · Seminar 6	##### (* # # # #	##### # # # # #	##### (+ # # # #	##### ' (' # # # #	#####	##### ! # # # # #
41117 · Seminar 7	##### + # # # #	#####	##### - # # # #	##### - # # # #	#####	##### ' # # # #
41118 · Seminar 8	##### ' (+ # # # #	#####	##### # # # # #	#####	#####	#####
41119 · Seminar 9	#####	#####	##### # # # # #	#####	#####	#####
Total 41110 · Seminars	##### " - * # # # #	##### " + # # # #	##### " (* # # # #	##### " + # # # #	##### " ! # # # #	##### " - # # # #
41130 · Exhibits	##### + * # # # # #	##### # " * - . % (+	##### (" * (* # # # #	##### . " ((* # # #	##### * " ! (* # # #	##### # " * * # # # #
41135 · Banquet	##### " \$ # # # # #	##### " , ! % ' -	##### " # , ! \$ #	##### " # # # # #	##### " - - # # # #	##### " - # + # # #
41140 · Spouse Program	#####	#####	#####	#####	#####	##### * * # # # #
41145 · Symposia Night Out	##### (, (* # # # #	##### " - + # # # #	##### " + , * # # #	##### " * # # # #	##### " * # # # #	#####
41150 · Special Event	##### \$. % # # #	##### . * # # #	##### # ' % # #	##### " + ' # # # #	#####	##### " \$ - # # # #
41190 · Miscellaneous	##### - (% # #	##### - (% # #	##### + # # #	##### - % # #	##### + # # #	##### - (% # #
41191 · Proceedings	##### - ! + # # #	##### " . ! % + *	##### " \$ - % # #	##### " * (# # # #	##### " - # # # #	##### " , + , % # #
41192 · Charity Auction	##### # # # #	##### " , , * # # #	##### " \$ ' # # # #	#####	#####	#####
41194 · Raffle Ticket Proceeds	##### ' + ' # # (*	##### , \$ (% # #	##### (- % # #	##### (- % # #	##### . , % (*	#####
41195 · T Shirts/Hats	##### # # # # #	##### # # # # #	##### " # # # # #	##### " # # # # #	##### " # # # # #	##### " # # # # #
41196 · Beach Party-47th Symposium	##### (* * # # (*	##### # " (' # # + *	##### + . (# # # #	##### + * # # +	##### " # * % (*	##### " - (# # # #
41197 · Donations	##### " - (, % (*	##### \$ " + , * % ' !	##### " + # + % \$ #	##### \$ " , # , % # #	##### " + # # (*	##### " ! - * # # #
Total 41000 · Symposia Receipts	##### (, (* * # # *	##### # # # " \$ ' % - !	##### " , " \$ (! % ,	##### (! " , * # # # #	##### * " " , . % + #	##### (- , ' % + *
Total Receipts						

**American Scientific Glassblowers Society
Symposia Results
September 30, 2008**

	48th-Symposium- Cleveland	49th-Symposium- Saratoga Springs	50th Symposium - Bloomingdale	51st Symposium- Manhattan Beach	52nd Symposium- Portsmouth	53rd Symposium- Atlantic City
Symposia Receipts						
41100 · Registration	10,200.00	18,180.00	18,920.00	11,880.00	10,530.00	11,700.00
41101 · Member Workshop	2,100.00	640.00	160.00	2,090.00	1,170.00	4,800.00
41103 · Exhibits Only	540.00	-	-	-	770.00	1,060.00
41104 · ASGS Member Day Card	180.00	730.00	-	275.00	-	1,150.00
41105 · Non Member Day Card	80.00	520.00	80.00	935.00	-	1,160.00
41106 · Inclusive Package Discount	-	-	-	740.00	-	(291.40)
41107 · Student Day Card	-	-	-	-	-	10.00
41110 · Seminars	9,645.00	4,820.00	4,875.00	8,320.00	2,610.00	5,440.00
41130 · Exhibits	22,500.00	26,498.72	23,550.00	22,100.00	20,425.00	27,450.00
41135 · Banquet	3,900.00	5,421.64	4,995.00	5,000.00	5,440.00	7,402.00
41140 · Spouse Program	-	-	-	-	-	255.00
41145 · Symposia Night Out	7,375.00	7,620.00	6,085.00	5,500.00	-	-
41150 · Special Event	198.00	285.00	406.00	1,260.00	-	3,940.00
41191 · Proceedings	-	42.00	-	42.00	-	-
41192 · Charity Auction	5,412.00	3,921.25	5,854.00	2,570.00	5,640.00	6,413.00
41194 · Raffle Ticket Proceeds	936.00	4,335.00	2,960.00	-	-	-
41195 · T Shirts/Hats	886.75	1,251.00	847.00	788.00	318.75	-
41197 · Donations	2,000.00	1,000.00	3,000.00	1,000.00	1,000.00	5,000.00
Total 41000 · Symposia Receipts	65,952.75	75,264.61	71,732.00	62,500.00	47,903.75	75,488.60
Symposia Disbursements						
62000 · Committee	12,592.45	9,372.89	12,583.76	6,823.78	10,463.39	5,104.69
63000 · Seminars	3,144.77	1,833.71	6,352.76	3,468.45	1,239.29	1,373.12
64000 · Technical Papers	7,411.59	9,105.90	9,030.18	11,215.82	2,998.64	1,022.58
65000 · Workshops	5,296.04	4,496.83	3,045.54	4,220.33	6,210.88	5,556.38
66000 · Exhibits	11,070.03	15,827.34	17,247.75	14,102.56	14,648.57	19,315.96
67000 · Banquet	3,730.29	7,287.31	8,664.84	9,459.13	8,886.89	7,506.05
68000 · Spouse Program	691.00	270.00	1,520.54	1,316.00	-	887.50
69000 · Special Events	14,596.13	8,179.56	19,273.87	4,797.28	1,879.41	5,456.09
69991 · Miscellaneous	-	5,009.07	1,900.00	-	-	-
69992 · Charity Auction	5,412.00	4,479.45	5,854.00	2,575.00	5,640.00	6,757.40
69993 · Annual Meeting Expense	210.09	-	-	-	-	-
60000 · Symposia - Other	(1,226.25)	-	-	-	-	-
Total 60000 · Symposia	62,928.14	65,862.06	85,473.24	57,978.35	51,967.07	52,979.77
Net Ordinary Income	3,024.61	9,402.55	(13,741.24)	4,521.65	(4,063.32)	22,508.83

	<u>Sep 30, 03</u>	<u>Sep 30, 04</u>	<u>Sep 30, 05</u>	<u>Sep 30, 06</u>	<u>Sep 30, 07</u>	<u>Sep 30, 08</u>
Disbursements						
60000 · Symposia						
62000 · Committee						
62015 · Awards	-	(606.38)	606.38	-	-	230.05
62095 · Equipment Rental	-	31.78	-	-	-	-
62115 · Food & Beverage	1,346.18	715.15	937.66	-	1,766.27	381.00
62130 · National Office Services	1,585.50	542.25	(260.12)	1,058.04	970.73	1,193.58
62175 · Lodging	-	-	368.56	(261.24)	244.08	(449.90)
62190 · Miscellaneous	1,001.49	486.39	980.00	1,858.95	(70.04)	-
62210 · Photography	678.65	379.11	697.68	-	-	-
62215 · Postage	1,624.61	1,064.85	1,466.40	-	1,154.27	1,298.45
62230 · Printing	3,164.02	3,653.99	1,935.86	148.73	1,695.55	1,538.41
62235 · Prizes	467.37	-	-	-	-	-
62310 · Startup	-	-	-	2,000.00	(1,000.00)	(1,000.00)
62320 · Supplies	793.65	1,859.59	2,780.07	929.61	1,954.99	699.10
62325 · Telephone	331.16	125.00	300.90	759.39	-	214.00
62330 · Transportation	144.00	-	139.75	363.91	377.75	-
62335 · Folders	-	1,801.56	1,813.71	2,107.04	1,780.12	-
Total 62000 · Committee	11,136.63	10,053.29	11,766.85	8,964.43	8,873.72	4,104.69
63000 · Seminars						
63080 · Guest Speaker	295.99	438.27	-	-	751.30	-
63110 · Seminars-A/V	1,172.84	584.43	1,410.10	1,617.85	256.10	1,299.40
63115 · Food & Beverage	1,582.74	811.01	4,125.92	661.98	231.12	-
63230 · Printing	-	-	-	-	-	73.72
63320 · Supplies	93.20	-	785.15	57.29	193.13	-
63330 · Transportation	-	-	-	-	970.56	-
Total 63000 · Seminars	3,144.77	1,833.71	6,321.17	2,337.12	2,402.21	1,373.12

	<u>Sep 30, 03</u>	<u>Sep 30, 04</u>	<u>Sep 30, 05</u>	<u>Sep 30, 06</u>	<u>Sep 30, 07</u>	<u>Sep 30, 08</u>
64000 · Technical Papers						
64115 · Food & Beverage	-	-	-	526.61	377.76	-
64165 · Keynote Speaker	-	288.75	-	-	-	-
64230 · Printing	-	20.46	-	-	-	-
64231 · Audio/Visual	316.45	561.55	731.60	830.48	2,585.10	513.60
64240 · Proceedings						
64241 · Printing	-	10,554.48	5.78	14,155.27	8,741.94	504.98
64242 · Postage	-	1,079.42	-	111.65	23.27	39.78
64243 · Editor	-	2,250.00	-	2,250.00	1,125.00	-
64240 · Proceedings - Other	-	277.37	-	-	-	-
Total 64240 · Proceedings	-	<u>14,161.27</u>	<u>5.78</u>	<u>16,516.92</u>	<u>9,890.21</u>	<u>544.76</u>
Total 64000 · Technical Papers	<u>316.45</u>	<u>15,032.03</u>	<u>737.38</u>	<u>17,874.01</u>	<u>12,853.07</u>	<u>1,058.36</u>
65000 · Workshops						
65010 · Audio & Visual	1,627.89	1,612.05	1,576.70	561.28	1,424.50	1,005.80
65115 · Food & Beverage	116.05	605.42	-	1,188.59	1,011.86	1,364.94
65290 · Security	-	-	165.00	-	1,123.04	2,010.96
65320 · Supplies	1,990.39	1,837.61	648.94	1,481.53	3,041.88	768.99
65330 · Transportation	1,061.71	120.00	-	611.57	-	392.65
65350 · Rent	500.00	321.75	654.90	-	-	-
Total 65000 · Workshops	<u>5,296.04</u>	<u>4,496.83</u>	<u>3,045.54</u>	<u>3,842.97</u>	<u>6,601.28</u>	<u>5,543.34</u>
66000 · Exhibits						
66055 · Decorating Service	3,140.58	2,698.84	5,517.80	2,887.00	4,929.83	6,323.31
66115 · Food & Beverage	6,504.21	12,048.50	9,089.95	8,515.56	9,718.74	12,992.65
66290 · Security	1,425.24	1,080.00	2,640.00	2,700.00	-	-
Total 66000 · Exhibits	<u>11,070.03</u>	<u>15,827.34</u>	<u>17,247.75</u>	<u>14,102.56</u>	<u>14,648.57</u>	<u>19,315.96</u>

	Sep 30, 03	Sep 30, 04	Sep 30, 05	Sep 30, 06	Sep 30, 07	Sep 30, 08
67000 · Banquet						
67085 · Entertainment	##### " " # \$ %	##### '\$ % # % %	##### '\$ (#) %	##### '% (# # ("	##### '% # + # ! %	##### '% + # ! %
67115 · Food & Beverage	##### '! - # (\$	##### ' - - (# ! "	##### ' - \$ - # +)	##### ' ! - # \$ *	##### ' ! % + # . +	##### ' (. \$ #) %
67230 · Printing	#####	#####	##### \$ # + .	#####	##### ' ! # + !	##### ' " " #)
67320 · Supplies	#####	##### " # ")	#####	#####	#####	#####
Total 67000 · Banquet	##### + . . # " \$	##### ' ! " - # \$ +	##### ' + + \$ - \$	##### '% . # " !	##### ' ! + # - .	##### ') % + # %)
68000 · Spouse Program						
68115 · Food & Beverage	#####	#####	##### ') * # #) \$	#####	#####	##### ' ! (#) %
68245 · Program & Admissions	##### % # % %	#####	##### % # % %	##### % # % %	#####	##### % # % %
68330 · Transportation	##### . " # % %	##### (% # % %	#####	##### " + # % %	#####	#####
Total 68000 · Spouse Program	##### . " # % %	##### (% # % %	##### ') * # #) \$	##### ' ! " + # % %	#####	##### - (#) %
69000 · Special Events						
69085 · Entertainment	##### % (# % %	##### " " * # *)	##### ' - " % # % %	##### % # % %	##### ' (! ! # ! %	##### ' - % # % %
69115 · Food & Beverage	##### . \$ * # + !	##### (#####) # - "	##### '\$ + ! # - (##### '\$ - * # * -	##### '\$ + # " "	##### ' .) + # % .
69245 · Program & Admissions	#####	#####	#####	#####	#####	##### % # % %
69330 · Transportation	#####	##### % - # % %	#####	#####	#####	##### % # % %
Total 69000 · Special Events	##### " " % " (# + !	##### * *) - # % +	##### . ' * (! # - (##### \$. (# * -	##### " " (. # \$ " "	##### \$) + # % .
69900 · Miscellaneous						
69911 · Miscellaneous	#####	##### % % . # % (##### ' . % # % %	#####	#####	#####
69992 · Charity Auction	##### ! % \$ * # % %	##### \$ (. # \$)	##### ' -) \$ # % %	##### (# % %	##### ' + \$ % # % %	##### (# \$ \$
69993 · Annual Meeting Expense	##### " % # % %	#####	#####	#####	#####	#####
69996 · Beach Party Disbursements	##### % * # + ! !	#####	#####	#####	#####	#####
Total 69900 · Miscellaneous	##### + * (- # \$ *	##### \$ - - #) *	##### () \$ # % %	##### (# % %	##### ' + \$ % # % %	##### (# \$ \$
60000 · Symposia - Other	##### " * * # + # *) 0	#####	#####	#####	#####	#####
Total 60000 · Symposia	##### " \$ * ! # - +	##### (*) (- # \$	##### (+ ! ! " # . \$	##### \$ " - #) %	##### *) ! # ")	##### * % * # " "

	Sep 30, 03	Sep 30, 04	Sep 30, 05	Sep 30, 06	Sep 30, 07	Sep 30, 08
70000 · National Office						
72000 · National Office Operations						
72090 · Equipment Purchase	265.19	-	-	-	-	-
72095 · Equipment Rental	90.12	-	-	-	-	-
72215 · Postage	4,707.30	3,416.85	1,194.27	1,718.71	1,709.08	1,003.48
72230 · Printing	-	-	-	-	58.36	70.00
72305 · Service Contract	42,260.59	32,416.00	34,500.00	34,550.00	34,800.00	34,800.00
72315 · Storage	850.00	-	-	-	-	-
72320 · Supplies	550.74	383.06	205.27	203.88	160.02	161.99
72325 · Telephone	1,929.87	1,804.76	1,926.82	1,968.25	1,997.59	1,689.83
Total 72000 · National Office Operations	50,653.81	38,020.67	37,826.36	38,440.84	38,725.05	37,725.30
73000 · Publications-Fusion						
73120 · Fusion	36,362.24	38,860.85	39,304.74	42,256.17	43,370.11	45,304.99
73130 · Discounts Taken on Fusion Ads	148.41	153.88	99.20	81.06	184.20	31.70
73215 · Postage	229.41	319.69	249.23	251.89	257.34	403.96
73265 · Refunds	37.80	-	-	-	-	-
73275 · Roster	1,781.95	1,576.00	2,042.81	2,142.28	1,861.91	-
73320 · Supplies	242.92	886.01	1,208.23	137.76	944.23	932.58
73325 · Telephone/Computer Service	1,369.32	1,252.44	1,185.21	1,144.41	1,336.50	1,288.86
Total 73000 · Publications-Fusion	40,172.05	43,048.87	44,089.42	46,013.57	47,954.29	47,962.09
74000 · Organizational Expense						
74005 · Annual Report	-	-	-	-	50.00	50.00
74060 · Delaware Agent	217.00	249.00	259.00	324.00	309.00	319.00
74080 · NSF Checks Included in Income	75.00	-	-	-	-	-
74110 · Bank Service Charges	2,391.56	2,806.64	2,526.39	2,690.74	2,489.82	3,073.33
74170 · Liability Insurance	2,037.00	2,051.00	2,242.00	1,657.00	1,684.00	1,677.00
74190 · Bookkeeping Service	-	-	800.00	425.00	425.00	-
74240 · Proceedings	30.00	30.00	-	-	49.70	-
Total 74000 · Organizational Expense	4,750.56	5,136.64	5,827.39	5,096.74	5,007.52	5,119.33

86.78	83.00	311.12	683.00	721.87	1,067.61
-	-	-	-	-	74.49
158.97	302.35	40.16	-	-	31.12
-	-	-	428.39	511.86	-
736.55	606.29	1,098.36	1,096.67	1,947.04	1,462.65
561.49	945.92	442.09	994.34	-	269.50
-	-	58.19	392.29	-	-
<u>1,298.04</u>	<u>1,552.21</u>	<u>1,598.64</u>	<u>2,911.69</u>	<u>2,458.90</u>	<u>1,732.15</u>
506.40	370.00	87.69	626.02	50.01	632.56
590.80	653.15	-	881.91	36.64	593.76
<u>2,640.99</u>	<u>2,960.71</u>	<u>2,037.61</u>	<u>5,102.62</u>	<u>3,267.42</u>	<u>4,131.69</u>
650.86	1,110.02	1,787.55	760.51	1,276.31	781.00
737.00	504.54	1,900.07	2,867.88	4,492.00	2,823.14
<u>1,387.86</u>	<u>1,614.56</u>	<u>3,687.62</u>	<u>3,628.39</u>	<u>5,768.31</u>	<u>3,604.14</u>
-	5,666.95	-	3,012.49	2,500.00	1,609.63
1,476.25	1,990.57	2,402.94	3,115.49	2,199.33	2,614.10
121.19	389.95	161.19	441.03	78.24	93.24
-	-	-	-	-	100.00
140.00	-	-	-	-	103.64
250.94	903.14	294.52	479.40	1,434.42	699.64
506.47	144.84	128.82	850.57	-	-
-	-	-	1,061.30	963.10	930.23
<u>1,000.00</u>	<u>435.60</u>	<u>-</u>	<u>595.38</u>	<u>229.81</u>	<u>184.68</u>
<u>3,494.85</u>	<u>9,531.05</u>	<u>2,987.47</u>	<u>9,555.66</u>	<u>7,404.90</u>	<u>6,335.16</u>

	Sep 30, 03	Sep 30, 04	Sep 30, 05	Sep 30, 06	Sep 30, 07	Sep 30, 08
78000 · National Office Move	118.39	623.84	-	-	-	-
79000 · Non Budgeted Expenses	-	1,498.63	1,740.66	125.00	625.00	125.00
Total 70000 · National Office	103,218.51	102,434.97	98,196.53	107,962.82	108,752.49	105,002.71
Total Disbursements	164,642.37	175,013.21	174,528.47	172,481.32	171,287.64	157,005.22
Net Ordinary Receipts/Disbursements	14,143.21	25,883.20	9,443.16	(631.24)	(14,919.44)	30,431.03
Other Receipts/Disbursements						
Other Receipts						
80000 · Designated Fund Receipts						
80070 · Deposits to AIM Funds	600.00	7,200.00	7,200.00	6,000.00	2,000.00	-
80071 · Regular Member Workshop	100.00	-	-	-	-	500.00
80073 · Jr Member Workshop Donations	100.00	-	-	-	-	-
80074 · Audio Visual Workshop Donations	1,700.00	-	-	-	-	-
80080 · Deposits to CD # 5815017066	7,200.00	-	-	-	-	-
Total 80000 · Designated Fund Receipts	9,700.00	7,200.00	7,200.00	6,000.00	2,000.00	500.00
Total Other Receipts	9,700.00	7,200.00	7,200.00	6,000.00	2,000.00	500.00
Other Disbursements						
90000 · Designated Fund Expenditures						
90070 · Transfers to AIM Fund	600.00	7,200.00	7,200.00	6,000.00	2,000.00	-
90071 · Regular Member Workshop	196.51	-	-	-	1,274.60	-
90073 · Jr Membership Workshop	298.88	-	-	-	-	-
90074 · Audio Visual Workshop	1,758.50	-	-	-	-	-
90080 · Transfers to CD #5815017066	7,200.00	-	-	-	-	-
Total 90000 · Designated Fund Expenditures	10,053.89	7,200.00	7,200.00	6,000.00	3,274.60	-
Total Other Disbursements	10,053.89	7,200.00	7,200.00	6,000.00	3,274.60	-
Net Other Receipts/Disbursements	(353.89)	-	-	-	(1,274.60)	500.00
Grand Total Net Receipts/Disbursements	13,789.32	25,883.20	9,443.16	(631.24)	(16,194.04)	30,931.03