



THE AMERICAN SCIENTIFIC GLASSBLOWERS SOCIETY

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November 16, 2006

EXECUTIVE SECRETARY REPORT

Dear President and Members of the Board of Directors of the ASGS:

National Office

The National Office is running smoothly with no major problems to report. The National Office Report is attached.

Directors, please note the insurance request form. We are paying for coverage. Do not expose your section or yourself to unnecessary risk. Submit a timely insurance request for all of your events.

I am moving Board of Director action on the annual contract for the National Office to the Fall meeting. Although the contract can be terminated by either party with 30 days notice, it is anticipated that both the ASGS and Bookkeeping Plus...Professional Services, Inc. would be inclined to provide more notice. Determining the contract for the following year at the Fall meeting gives both parties the advantage of being able to make better long term plans. Amy Collins concurs with this thinking.

A contract proposal has been received from Bookkeeping Plus...Professional Services, Inc. to provide National Office services for the coming year at the same cost as the current year. I request the Board of Directors to authorize me to enter into a one-year contract with Bookkeeping Plus...Professional Services, Inc., to provide National Office services for the Society. The contract fee will be \$34,800.00 for the term of August 1, 2007 through July 31, 2008.

Restitution

I will provide a verbal report at the meeting.

Respectfully submitted

David G. Daenzer, Executive Secretary